



To: Members of the Communities
Scrutiny Committee

Date: 11 October 2013

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e-mail: dcc_admin@denbighshire.gov.uk

Dear Councillor

You are invited to attend a meeting of the **COMMUNITIES SCRUTINY COMMITTEE** to be held at **9.30 am** on **THURSDAY, 17 OCTOBER 2013** in **CONFERENCE ROOM 1A, COUNTY HALL, RUTHIN.**

Yours sincerely

G. Williams
Head of Legal and Democratic Services

AGENDA

PART 1 - THE PRESS AND PUBLIC ARE INVITED TO ATTEND THIS PART OF THE MEETING

1 APOLOGIES

2 DECLARATION OF INTERESTS

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

3 URGENT MATTERS AS AGREED BY THE CHAIR

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

4 MINUTES (Pages 5 - 12)

To receive the minutes of the Communities Scrutiny Committee held on the 12th September, 2013 (copy enclosed).

5 RHYL GOING FORWARD PROGRAMME - QUARTERLY REPORT (Pages 13 - 40)

To consider a report by the Economic and Business Development Manager (copy enclosed), which seeks Members' observations on the progress achieved to date with delivering the Rhyl Going Forward Programme.

9.35 a.m.

6 NORTH WALES GYPSY AND TRAVELLER ACCOMMODATION NEEDS ASSESSMENT

To consider a report by the Housing Care and Support Manager (copy enclosed), which details the North Wales Gypsy and Traveller Accommodation Needs Assessment (GTANA) undertaken by Bangor University and seeks the Committee's observations on the Assessment's recommendations and on the composition and remit of the proposed steering group .

10.10 a.m.

Comfort Break

7 SUPPORTING PEOPLE LOCAL COMMISSIONING PLAN (Pages 41 - 70)

To consider a report by the Supporting People Team Manager (copy enclosed), which seeks the Committee's observations on the two-year Local Commissioning Plan for the Supporting People Programme in Denbighshire.

10.55 a.m.

8 SCRUTINY WORK PROGRAMME

To consider a report by the Scrutiny Coordinator (copy enclosed) seeking a review of the committee's forward work programme and updating members on relevant issues.

11.30 a.m.

9 FEEDBACK FROM COMMITTEE REPRESENTATIVES

To receive any updates from Committee representatives on various Council Boards and Groups

12.00 p.m.

MEMBERSHIP

Councillors

James Davies
Peter Evans
Carys Guy
Huw Hilditch-Roberts
Rhys Hughes
Win Mullen-James

Bob Murray
Joe Welch
Cefyn Williams
Cheryl Williams
Huw Williams

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COMMUNITIES SCRUTINY COMMITTEE

Minutes of a meeting of the Communities Scrutiny Committee held in the Council Chamber, Russell House, Rhyl on Thursday, 12th September, 2013 at 9.30 am.

PRESENT

Councillors James Davies, Peter Evans, Carys Guy, Huw Hilditch-Roberts (Chair), Bob Murray, Joe Welch, Cefyn Williams and Cheryl Williams
Councillors M.Ll. Davies, H.Ll. Jones and G.M. Kensler attended as observers.

ALSO PRESENT

Head of Environment (SP), Head of Planning and Public Protection (GB), Section Manager: Network Management (TT), Corporate Communications and Marketing Manager (GW), Team Leader- Tourism, Marketing and Events (PM), Scrutiny Coordinator (RE), Democratic Services Officer (KE), and Administrative Officer (CW).

1 APOLOGIES

Councillors T.R. Hughes, D.I Smith, H.C. Irving The Corporate Director: Customers (HW).

The Committee requested that their best wish be forwarded to Mr Hywyn Williams, Corporate Director: Customers, following his recent illness.

2 DECLARATION OF INTERESTS

No personal or prejudicial interests were declared.

3 URGENT MATTERS AS AGREED BY THE CHAIR

No items were raised which in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act, 1972.

4 MINUTES

The Minutes of a meeting of the Communities Scrutiny Committee held on Thursday, 4th July, 2013 were submitted.

RESOLVED – that the Minutes be received and approved as a correct record.

5 PUBLIC REALM STRATEGY FOR DENBIGHSHIRE

A copy of report by the Corporate Director: Customers, which sought the Committee's views on the structure and content of the draft Public Realm Strategy for the Council, Appendix 1, had been circulated with the papers for the meeting.

The Head of Environment (HE) and Head of Planning and Public Protection (HPPP) introduced the report jointly. It was explained that an Internal Audit report on the Council's management of the public realm had recommended the creation of a strategy to develop clarity and coherence around how the Council deals with this important area. A second recommendation suggested better joint working between key services and a more corporate approach to the way the Council planned and responded to issues stemming from the public realm.

The draft Public Realm Strategy had been developed at a workshop and following research into other similar strategies in Wales and overseas. The strategic document defined the meaning of the term public realm, and how the Council could control and influence the work undertaken. It defined the importance of partnership working in implementing change in order to improve the state of the public realm.

The roles and responsibilities of key Members, Scrutiny, Member Area Groups and key officers had been defined. Four strategic principles had been identified which included:-

- accessible and well-connected public realm
- clean and tidy environment
- local identity preserved and developed
- a safe environment

Detailed descriptions of the meaning of the four strategic principles had been outlined in the draft document, together with some practical examples of recent developments. The Strategy would help to deliver the Corporate Priorities "Clean and Tidy Streets" and "Developing the local economy" and would affect all residents, workers and visitors to Denbighshire. Much of the work to deliver the Strategy would be incorporated into current service budgets and within any Corporate Plan allocations for the two Corporate Priorities.

Consultations had taken place with the relevant officers from the various services delivering aspects of the public realm within the Authority, together with the Lead Member and the Senior Leadership Team. Copies of the comments had been conveyed to City, Town and Community Councils, the voluntary sector and Natural Resources.

Councillor J.M. Davies emphasised the need for the inclusion of a general reference to the culture of the Council with regard to the involvement of all individuals in the reporting mechanism. The HE explained that details of the changes being implemented in respect of the introduction of a single point of contact would be presented at the Lead Member Workshop in October.

Councillor H.O. Williams commended the work undertaken in addressing dog fouling offences in his Ward. Councillors R.M. Murray and P.A. Evans highlighted problems which were being experienced in their respective wards. The HE outlined the difficulties in catching offenders because of the nature of the offence. However, it was emphasised that services were working in partnership to address the issue and reference was made to the Dog Fouling Campaign launched February, 2013.

The HPPP responded to a question from Councillor J.M. Davies and referred to Page 7 of the Strategy, Guidelines for Local Identity to the Public Realm, which acknowledged the scope for partnership working and consultation with Town and Community Councils, particular reference being made to the provision of signage and street furniture.

The Chair endorsed the intentions of the Strategy but highlighted the need for the inclusion of a process for assessing success, measuring outcomes and achievements and the procedures for reporting and communicating them. The HE highlighted the difficulty of measuring the success rate of some aspects of the Strategy, for example cultural change. The HPPP explained that the Public Realm Strategy was a strategic document and that the implementation of an additional process or mechanism would be required to measure success rates.

During the ensuing discussion the officers provided the following responses to questions and issues raised by Members:-

- Members were informed that in instances where cycle paths were provided, cyclists could not be forced to use them as an alternative to travelling on the highway. Councillor C.H. Williams explained that it was an offence to ride a bicycle on the pavement but this was rarely enforced. Individuals who cycled for leisure should be encouraged to use the cycle paths provided.
- In response to concerns expressed that debris from hedge cutting activities, resulting in punctures from hawthorn hedges, discouraged cyclists from using cycle certain cycle paths, the HE explained that in cases where the Council had an agreement with the landowners for the Authority to cut hedges there was also a policy to remove hedge cuttings from the cycle path.
- It was explained that not all play areas were the responsibility of the County Council as in some cases play areas were linked to housing developments or provided by Town or Community Councils. Members highlighted the importance of ensuring that when play areas were constructed they included a full maintenance programme and safety aspects should be monitored closely. Members asked that the annual inspection of play areas should also include the identification of cosmetic public realm matters, such as painting and tidying requirements, as these would enhance the appearance of the play areas and make them more attractive to the public and residents. The HPPP explained that from a planning perspective, and taking into consideration the current financial climate, it would be important to ensure a balance between the provision of open spaces and play areas and the subsequent maintenance costs on other service providers.
- The HE referred to the proposed introduction of procedures to be followed in cases when members of the public fail to cut or maintain hedges which become hazardous or obstructive to other members of the public. The Committee were informed that the proposed procedure, which would entail sending a warning letter to the offender initially, would be discussed at the Members Workshop in October.
- The HE referred to the potentially contentious issue of trimming or tree felling. The Chair stressed the importance of ensuring that local Members were kept fully informed of Public Realm related issues in their respective Wards.
- Concerns expressed by Members regarding the design of gully covers were endorsed by the HE. He explained that maintenance requirements had not been considered at the design stage.

- Members emphasised the need for effective CRM reporting and monitoring arrangements to be in place to ensure the Strategy's effectiveness. They also asked that the Strategy include some high level key goals and objectives.

RESOLVED – *that the Committee:-*

- (a) receive and note the contents of report, and*
- (b) subject to the incorporation of the above recommendations and inclusions, endorse the draft Public Realm Strategy for presentation to Cabinet for approval.*

6 PREPAREDNESS FOR WINTER MAINTENANCE 2013/14 SEASON

A copy of report by the Head of Environment (HE), which sought Members' observations on the proposed winter maintenance arrangements to deal with adverse and severe weather conditions on the county's roads, had been circulated with the papers for the meeting.

The report provided information on the delivery of safer routes for the County's residents and on keeping the County open for business during adverse weather conditions. Members were requested to consider the information provided and comment on the Winter Maintenance arrangements in place and whether they would be sufficient for an average winter, with more severe conditions being covered by contingency considerations.

Minor alterations had been made to the approach to winter maintenance for 2013/14 and the report highlighted the changes and improvements. However, good practice from previous years would be retained. The 11 gritting routes would remain, however, the routes did not fully mirror the extent of the principal bus network and as a result three of the routes had been amended and extended to include an enhanced level of service in the Cwm, Llangwyfan/Llangynhafal and Derwen/Clawddnewydd areas.

The HE responded to a question from Councillor J.S. Welch and confirmed that the suspension of the Nantglyn bus service would not affect the gritting programme in that area. He also explained that a number of roads on urban bus routes would be treated on a reactive basis.

A minimum of 33 drivers would be required to meet legislation relating to drivers working hours with some relief drivers being utilised to provide additional resilience. In terms of plant four new gritters would be added to update the ageing fleet and this would provide three spare vehicles. The services of a number of Agricultural Contractors would be retained to provide a support service to the remainder of the rural network in the event of any snowfall. One would be equipped with salt spreading capability in the Llangollen area, which had proved particularly effective, and at least one more spreader would be procured to be deployed in the Bryneglwys area with further extensions in the coming years.

Works to provide a hard standing in the Ruthin depot had provided a significant increase in capacity, and further salt deliveries would be made as the season

progresses. During recent years treated salt had been utilised in the Kinmel depot. However, due to changes in recommended salt spread frequency and rates and a review of costs, it had been decided to revert to the standard dry salt on all of routes. The supplier had built up the strategic stock at the mine in Cheshire and in addition the Welsh Government was currently constructing a Strategic Salt Store in Rhuallt which Denbighshire would have access to should the need arise. Salt heaping and salt bin replenishment would begin in September and be completed before the end of October, with restocking taking place as and when required.

The usual rota arrangements for forecasting and supervision would continue to ensure 24 hour cover which could be increased if conditions dictate. The communication strategy developed over recent years in conjunction with the Public Relations team and Customer Services, which had proved effective, would be utilised again.

It was a service priority that residents and visitors to Denbighshire would have access to a safe and well-managed road network, and the provision of a timely and effective winter maintenance activity would be a fundamental aspect of the aim. The base budget from the Highways revenue allocation of £709K remained, with further contingency available of £226K in the event of severe conditions. In reply to a question from Councillor P.A. Evans, the HE confirmed that the situation of an underspend had not occurred and he expressed concern regarding the level of contingency balance available in the event of severe winter conditions. Severe weather in March had resulted in the contingency having to be utilised, with ten days of snow clearance activity having cost £176,000.

In reply to a question from Councillor C.H. Williams regarding the provision of snow clearing on private lanes or drives, the HE provided details of the Council's responsibilities and Winter Maintenance policy and explained that the winter maintenance section did work with Social Services, if welfare issues arose, and with organisations such as the Mountain Rescue Service and Red Cross.

The HE responded to questions from Councillor G.M. Kensler and explained that any winter maintenance work undertaken on trunk roads was recharged to Welsh Government. He confirmed that in the event of severe weather conditions public realm staff would undertake snow clearing duties in Town Centre's and liaise with shop keepers to clear pedestrian areas. It was confirmed by the HE that cross boundary highway gritting arrangements were agreed annually between neighbouring authorities.

At the request of the Chair it was agreed that an information report on the Council's arrangements to address minor and medium scale flooding incidents be circulated to Committee members.

RESOLVED – that -

- (a) the Committee, having considered the report, concludes that the winter maintenance arrangements in place should be sufficient for an average winter, with more severe conditions being covered by contingency considerations; and*

(b) an information report be submitted to the Committee outlining the Council's arrangements to deal with minor to medium scale flooding incidents.

7 DESTINATION, MARKETING AND COMMUNICATIONS TEAM - NEW OPERATING MODEL

A copy of a report by the Head of Communications, Marketing and Leisure (HCML) had been circulated with the papers for the meeting.

The Team Leader Communications and Campaign Management (TLCCM) introduced the report which set out the key changes in the re-structure of the Destination, Marketing and Communications Team, the new operating model for this team, and outlined ways in which the services would be delivered by the team to meet the enhanced performance required by the Council. It was confirmed that the literature review report would follow at a later date due to difficulties relating to the events programme and other priorities over the summer.

The key driver for changing the service had been the requirement to deliver an enhanced economic performance in Denbighshire through improved marketing and communications, leading to increased economic activity, investment and job creation. The other key requirement for change had been the need to adequately resource the new team to ensure that the enhanced performance required was achievable, with the capacity of the existing team having been identified as an issue.

The Team Leader - Tourism, Marketing and Events (TLTME) summarised the key principles for change which had been listed in Appendix 2. The remit and structure of the new team would ensure a greater focus on the development of destination management and destination marketing with key interfaces agreed to mirror the Economic and Business Development team structure and objectives. The new team would deliver a more efficient and better service, primarily through improved evaluation and performance management, and better co-ordination. Re-structure costs included project management costs and an allowance of £26K had been set aside for the review as a one off cost from the 2011/12 budget. The re-structured team would provide a more complete and tailored service to other services through the introduction of account management and campaign management, some of which would generate income to cover the expansion of the remit. Full informal and formal consultation had been undertaken with staff and services directly impacted by the change, and with the Corporate Executive Team (CET), Senior Leadership Team (SLT) and Council through presentations at each forum. The Head of Service has also been available to members on a one to one basis.

In response to concerns expressed by Councillor H.O. Williams, the TLCCM supported the views expressed regarding the importance of addressing any breakdown in communication between officers and Members, and made particular reference to the need to improve the dissemination of information to Local Members in respect of activities in their respective Wards. He highlighted the advantages of Elected Members utilising social media as a tool to communicate with members of the public and also made reference to the possible negative implications.

Councillor C.L. Guy felt one of the weaknesses had been failing to communicate with members of the public who did not utilise the website or read County Voice, she felt that it would be important to target young people by using the social network, possibly through Facebook or Member and staff visits to Colleges and Schools.

The HCML agreed to circulate contact details for staff members to councillors in the Destination, Marketing and Communications would be circulated to Members. He also provided details of how social networks would be utilised by the Authority, through Facebook and Twitter, to communicate with the public and promote the work of the Council. In response to a question from the Chair, it was explained that the Council's social media account would be updated on a daily basis by the Corporate Communications Officer.

The TLCCM agreed to liaise with Countryside Services in respect of the concerns expressed regarding the need to improve signage provision in the Area of Outstanding Natural Beauty (AONB) and the need for AONB personnel to communicate with local elected members on matters of concern.

It was confirmed that the Council's logo would not be changed. However, the branding of corporate literature would be reviewed with the coloured waves on the base of documents being removed. Councillor M.LI. Davies enquired why staff manning public contact areas such as reception desks were no longer bilingual, which seemed to contravene the Council's own language policy. Officers agreed to look into the matter. He also suggested that Welsh background music be played at public buildings and tourism businesses across the area to promote the Welsh culture and the ethos of the County. The HCML also provided confirmation that the Members printed photo gallery would be updated in the near future.

The Chair expressed appreciation to the staff for the work carried out at the recent National Eisteddfod in Denbigh, particular reference being made to Ruth Williams, the Council's former Principal Regeneration Strategy Officer's, contribution to the event's success.

RESOLVED – *that, subject to the issues raised by Members, the Committee expressed its support for the new approach, and positive engagement in the process of change.*

8 SCRUTINY WORK PROGRAMME

A copy of a report by the Scrutiny Coordinator (SC), which requested the Committee to review and agree its forward work programme had been circulated with the papers for the meeting.

A meeting had been held on the 3rd September between members of the Scrutiny Chairs and Vice Chairs Group (SCVCG) and Cabinet to discuss proposals that Cabinet Members should present reports on topics from their own portfolio to Scrutiny Committees. It was felt that this would bring Lead Members and Scrutiny together and it had been agreed that Cabinet Members would attend to present an overview of their own reports when invited and available to attend. The SC

explained that Scrutiny Chairs would ask their Committee at every meeting, when discussing the Committee's forward work programme, whether they required the relevant Lead Member to attend, having regard to whether the Lead Member's attendance was necessary and would add value to the debate.

The Committee agreed that the respective Lead Members be invited to the following meetings of the Communities Scrutiny Committee to address business items pertaining to their portfolios:-

Councillors H.H. Evans, R.L. Feeley, H.C. Irving and D.I. Smith be invited to attend the meeting on Thursday, 17th October, 2013, and Councillor D.I. Smith and the Leader be invited to attend the meeting on Monday, 25th November, 2013.

Members of the Committee were invited to submit any questions they had for the Lead Members to the Chair or SC prior to the respective meeting.

Following the meeting of the SCVCG on the 5th September, 2013 the Committee agreed that:-

- The Gypsy and Traveller Accommodation Needs Assessment for North Wales be included in the FWP for October, 2013.
- The Anti-Fouling Strategy be rescheduled to November 2013 to accommodate the above item.
- Following receipt of a request from the Ruthin Area Member Group an item pertaining to the Granting of Leases be included in the FWP for November, 2013.
- A report on the Parking Enforcement Strategy be included in the FWP for November, 2013.

Two proposal forms had been received for consideration by the Committee at the meeting. Appendix 2a, referred to the Supporting People Local Commissioning Plan and Members agreed that this item be included in the Forward Work Programme for the October, 2013 meeting. Appendix 2b related to the 'Concept Design of Green Space – West Rhyl Housing Improvement Project (WRHIP)', which one local Member had expressed the importance of Scrutiny considering the item prior to its submission to Cabinet. Members agreed that this item be included in the Forward Work Programme for January, 2014. Following further discussion, it was:-

RESOLVED – that, subject to the above amendments, the Committee's Work Programme be approved.

Meeting ended at 11.55 a.m.

Report to: Communities Scrutiny Committee

Date of Meeting: 17 October 2013

Lead Member: Leader and Lead Member for Economic Development

Report Author: Economic and Business Development Manager

Title: Rhyl Going Forward – Rhyl Going Forward Update

1. What is the report about?

This report provides an update on the Rhyl Going Forward Regeneration Strategy.

2. What is the reason for making this report?

To provide information regarding progress in terms implementing the Rhyl Going Forward (RGF) Regeneration Strategy.

3. What are the Recommendations?

That Members note and comment on the progress made.

4. Report details.

The most recent Programme Update reports are attached as Appendices 1a to 1d which demonstrate that in terms of the four workstreams of the programme:

- West Rhyl Regeneration Area has a current status of YELLOW (Appendix 1a)
- Town Centre has a current status of RED (Appendix 1b)
- Seafront and Tourism has a current status of YELLOW (Appendix 1c)
- Live & Work in Rhyl has a current status of ORANGE (Appendix 1d)

West Rhyl

We are currently still awaiting the decision on the Compulsory Purchase Order (CPO), which despite being promised an early decision has still not materialised. At the moment the impact of this delayed decision is manageable within the agreed timescales for delivering the project, but further delay could start to cause problems.

The selection process for the appointment of the Design Team for the Green Space has completed, but with the final appointment potentially being delayed until we have confirmation of the CPO to avoid any potential abortive costs.

The next phase of demolition has commenced with the properties on the south side of Gronant Street already in our possession. These are being demolished to create the space for the new green space.

Town Centre

Denbighshire, working in partnership with Communities First, Rhyl City Strategy and Denbighshire Voluntary Services Council (DVSC), submitted a bid under the Welsh Government's Vibrant and Viable Places programme for £12 million funding to support the regeneration of the Town Centre. We have been informed that this bid has been unsuccessful, but we are continuing to work with our partners, local Members and the Town Council to develop the strategy for the Town Centre and seek alternative funding mechanisms as part of the wider process for developing the Town Plan for Rhyl.

The Town Centre Manager has resigned, and we are currently exploring options with the partners on the Town Centre Management Group to consider the way forward. A more focused role looking at promoting and finding tenants for empty properties is one of the options being considered.

On a positive note, the opening of the LEGO Innovation Centre took place on 20 September. The centre occupies the whole of the ground floor of the recently completed Bee and Station project.

Seafront & Tourism

Work continues on the development of the case for new leisure facilities along the coast. Much of the work currently is undertaking the soft market testing to ascertain the level of developer/investment interest in partnering the Council on the development of the new Aquatic Centre.

The Honey Club has been demolished and the Development Agreement with Chesham Estates was agreed by Cabinet on 30 July 2013. Designs for the new hotel are being developed and a planning application should be submitted by the end of this calendar year. If all goes well the hotel could be opened as early as autumn 2014.

Some commissioning work on the new bridge continues, and works to the harbour building and square are scheduled to complete early 2014.

Live & Work in Rhyl

Work on the new mountain biking track at Glan Morfa is nearing completion, and the design of the new school building at Rhyl High continues to be developed. Work on promoting Rhyl as a place to live and invest or work is being developed.

5. How does the decision contribute to the Corporate Priorities?

5.1: Priority 1 – Developing the Local Economy and Our Communities

The main thrust of the RGF Regeneration Strategy is to create more jobs and business opportunities in the area, thereby directly addressing this priority.

5.2: Priority 6 – Ensuring access to good quality housing

Specifically the WRHIP will directly impact on the priority outcome of "*offering a range of types and forms of housing...to meet the needs of individuals and families*".

6. What will it cost and how will it affect other services?

The overall regeneration strategy does not have a dedicated budget. Funding is allocated to specific projects, in the main utilising external funding sources, and the funding is monitored on a project by project basis.

7. What consultations have been carried out?

The programme is monitored by the multi-agency Programme Board which ensures there is a broad consensus of approach across key agencies in Rhyl to the approach. Further work is being undertaken on developing a stronger marketing and communication approach to ensure there is a broader community awareness of the strategy. Individual projects have their own consultation strategy.

8. What risks are there and is there anything we can do to reduce them?

Risks are monitored by the Programme Board utilising ***Appendix 2 – Programme Risk Register***.

9. Power to make the Decision

Article 6.3.4(b) of the Council's Constitution.

Contact Officer:

Economic & Business Development Manager

Tel: 07795 684553

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West Rhyl Highlight Report September 2013



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Aims & Objectives	Current Status:
<p><i>In the West Rhyl Regeneration Area we are trying to create an attractive neighbourhood where working people will want to live</i></p> <ol style="list-style-type: none"> <i>1. To create a balanced housing market which is not dominated by one type of housing or by one type of tenure.</i> <i>2. To create a balanced, stable community with more economically active people living in the neighbourhood.</i> <i>3. To improve the appearance and perception of the area</i> 	YELLOW
	Previous Status:
	YELLOW

What's going well?

Overall the project status is generally very good; however because the decision on the CPO is still awaited there has been little action in terms of acquisitions and re settlement because of this

Demolition of Nos 2-30 Gronant Street and 31 Gronant Street, scheduled for commencement in July has also suffered delay due to utility service disconnection delays. Also, a number of residents expressed concern regarding the potential dust created by the demolition during a hot dry spell. The demolitions are now scheduled to commence week commencing 23rd September 2013

The tender for the procurement of Landscape Designer for the Green Space was posted on Buy 4 Wales end of July with a return date of 6th September. All submissions for Stage 1 and 2 have come in lower than the budget threshold of £100,000 and are currently being evaluated under the Quality/Price ratio. Interviews are being held in Russell House of the 6 consultants who submitted tenders on Thursday 26th September when the successful contractor will be decided upon. The consultant is expected to be contracted from the 1st November 2013 with the concept design prepared by mid January 2014 followed by detailed design mid March

The project has an extremely tight time schedule and it is crucial that all target dates are achieved in order for construction to commence July 2014 to complete by March 2015

What concerns us and what are we doing about it?

The Project Delivery Confidence remains at yellow due to the progress of procurement of the Design Consultant, however the delay in receiving the outcome of the CPO process is hindering further progress. Representations have been made to the Planning Inspectorate regarding the urgency of a decision but unfortunately without the response we would have wished.

Due to the delay the resettlement programme will be under pressure, but the officer responsible continues to achieve results and should be commended for her sterling work. The situation is under constant review by the Project Team and the situation can be better managed and planned once the outcome of the CPO is known

Outlook

A number of risks remain, however these are considered and managed by the Project Coordination Group as the project progresses.

Committed Projects

A commitment has been made to deliver the project and the necessary funding is in place.

Project	Lead Organisation	Forecast Completion	Delivery Confidence
West Rhyl Housing Improvement	WG/Pennaf/DCC	Mar 15	ORANGE
13 & 15 Crescent Road	Pennaf	Apr 13 Completed July 13	GREEN

In Development

Feasibility or ongoing development of the project is underway.

Project	Lead Organisation	Comments
Edward Henry Street West	WG/Pennaf/DCC	The block of properties on Edward Henry Street opposite the Last Orders pub are in the ownership of Pennaf. The majority of them are vacant and as such are having a detrimental impact on the area. Pennaf are developing proposals for the future use of the buildings/site.
Edward Henry Street East	WG/Pennaf/DCC	On the East side of Edward Henry Street, all the properties with the exception of the Last Orders pub are in either Pennaf or DCC ownership. Pennaf are developing proposals for the future use of the buildings/site.

Under Consideration

CURRENTLY NO PROJECTS UNDER CONSIDERATION

Indicators of Success

Indicator	Baseline (2010)	Target	Most Recent	Performance
A balanced Housing Market - Tenure				
Percentage of houses in multiple occupation in West Rhyl (SPG defined area)	<i>To be developed</i>			
Percentage of houses in single occupancy				
Percentage of private rented houses in West Rhyl				
Percentage of owner occupied houses in West Rhyl				
Percentage of RSL houses in West Rhyl				
A balanced Housing Market - Type				
Percentage of 2-bed houses in West Rhyl				
Percentage of 3-bed houses in West Rhyl				
Percentage of 4-bed houses in West Rhyl				
Percentage of 5+ bed houses in West Rhyl				
Stable community with economically active people				
<i>Transience info from schools</i>				
<i>Job-seekers allowance claimants</i>				
Improved appearance and perception				
<i>Environmental Satisfaction survey</i>				
<i>Recorded crime</i>				
Recorded anti-social behaviour				

Performance Measures

Measure	Block 1	Block 2	Block 3	Block 4	Block 5	Block 6	Block 7	Total
Acquisitions								
Number of properties	40*	15	8	8	16	16	17	120
Acquired so far	37	13	2	2	13	10	14	91
Completion Rate	92.5%	87%	25%	25%	81.25%	62.5%	83%	76%
Relocations								
Number of relocations	59	4	19	10	9	27	3	131
Relocations so far	44	4	0	0	6	2	1	57
Completion Rate	75%	100%	0%	0%	66%	7%	33%	43.5%
Demolition								
Number to be demolished	38	0	0	0	7	0	7	52
Demolished so far	6	0	0	0	0	0	0	6
Completion Rate	16%	0%	0%	0%	0%	0%	0%	12%
Refurbishment								
Number to be refurbished	0	15	8	7	0	12	8	50
Refurbished so far	0	0	0	0	0	0	0	0
Completion Rate	0%	0%	0%	0%	0%	0%	0%	0%
New Build								
Number to be built	0	0	0	0	6	0	2	8
Built so far	0	0	0	0	0	0	0	0
Completion Rate	0%	0%	0%	0%	0%	0%	0%	0%

*Includes demolished properties on Abbey St. Some properties eg 35-39 Abbey St are under one ownership.

Figures above don't include the development site fronting West Parade. This is being promoted as a mixed use development opportunity and once a development partner has been selected there will be additional performance measures produced.

Figures above also exclude any work in Edward Henry Street where firm proposals are yet to be developed.

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Town Centre Highlight Report

September 2013



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Aims & Objectives	Current Status:
<p>In the town centre we are trying to create new business and job opportunities by supporting investment in retail, but also by introducing new uses and diversifying the town centre economy.</p> <ol style="list-style-type: none"> 1. Objectives not yet developed and agreed 2. Objectives not yet developed and agreed. 3. Objectives not yet developed and agreed 	AMBER
	Previous Status:
	RED

What's going well?

The LEGO innovation centre on the ground floor of the refurbished Bee & Station was opened on 20th September.

What concerns us and what are we doing about it?

The Minister for Housing & Regeneration in the Welsh Government decided not to invite a second stage bid for Vibrant & Viable Places funding from the Rhyl Going Forward partnership. The Leader of the County Council has submitted a case to the Minister requesting him to reconsider his decision. If the Minister does not agree, there remains an opportunity to apply for part of a sum of £5m which has been set aside for unsuccessful applicants from the 10% most deprived areas in Wales but competition for these funds will be stiff as there are already seven potential applicants for the funds before the unsuccessful areas at Stage 2 of the main application process have been taken into account.

The Town Centre Manager left his post in August. The Town Centre Management Group has agreed that responsibility for delivering the town centre events programme should transfer to the County Council and that the County Council should be the host employer for any replacement post. Members of the Group have agreed to review the role and are looking at best practice from other towns to inform this process.

A task and finish group has been established to progress the development of a town centre strategy in conjunction with the development of a Town & Area Plan for Rhyl.

Outlook

Whilst the Minister's decision about the Vibrant & Viable Places application is extremely disappointing, there remains an opportunity to apply for the funding which has been ring-fenced for unsuccessful applicants and there will nevertheless be an opportunity to enhance this with match funding from the new European structural funds programme commencing in 2014 and deliver a significant investment programme in the town centre. The new arrangements for town centre management and the development of the strategy for the town centre will enable partners to work together effectively to secure a sustainable future for the town centre.

Completed Projects

Bee & Station Office Development
45 – 47 Water Street (external works only)

Committed Projects

A commitment has been made to deliver the project and the necessary funding is in place.

None at this stage

In Development

Feasibility or ongoing development of the project is underway.

Project	Lead Organisation	Comments
49 – 55 Queen Street	DCC/RCS	Initial feasibility for refurbishment of this WG owned property for an Enterprise Centre complete. Consideration of its inclusion in the WG funding bid.
Rhyl Railway Station	Network Rail	Improvements to Rhyl Station currently being worked up by Network Rail. Forecast on site by 2014.

Under Consideration

Some consideration has been given to the project but significantly more work is required.

All the below would be considered for inclusion in the WG funding bid.

Project	Lead Organisation	Comments
Queen's Market	DCC	Possible redevelopment site for mixed use including retail allocated in the Local Development Plan. Planning requested to prepare a development brief as a priority.
Rhyl Town Hall	??	Some discussion about development for performing arts, craft market, etc, but no further progress made.
Vacant Property Scheme	??	Some discussion about a scheme to get empty shops back into use discussed but no further progress made.
Parking Strategy	DCC	Desire expressed by town centre businesses for a review of parking strategy. Some limited progress made in terms of new policies.
Town Centre Street Furniture	DCC	Concerns have been raised about the current condition of the town centre street furniture.

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Seafront Highlight Report

September 2013



**Y RHYL
RHYL**

Aims & Objectives	Current Status:
<p>Along the coastal strip we are trying to create new business and job opportunities by increasing visitor numbers and visitor spend:</p> <ol style="list-style-type: none"> 1. To improve the visitor experience by ensuring a clean and well maintained environment, a welcoming atmosphere and by providing a range of activities and events. 2. To create new visitor attractions that are consistent with the current appeal of Rhyl as a family orientated seaside resort, but that will attract visitors who currently do not visit. 3. To market the resort more effectively to improve the public perception of Rhyl as a place to visit, live or invest 	<p data-bbox="1246 398 1428 533">YELLOW</p> <p data-bbox="1246 537 1428 604">Previous Status:</p> <p data-bbox="1246 609 1428 799">YELLOW</p>

What's going well?

- New Aquatic Centre and new use for Sky Tower
- Demolition of Sun Centre and improvements to Pavilion Theatre
- Honey Club
- Rhyl Harbour
- New Rhyl brand and website

New Aquatic Centre and new use for the Sky Tower

Work continues on developing the business case for the County Council owned leisure facilities along the coast with the economic impact and financing options being assessed during the reporting period. A number of design options for the new Aquatic Centre have been considered and a detailed appraisal of the need for a 50m pool in Rhyl has been undertaken and this will be considered by the County Council on 8th October along with the revenue business plan projections.

The development of the new Aquatic Centre will require the relocation of the existing skatepark and it is recommended that the alternative proposals should be prepared in consultation with the young people of Rhyl. Ideas for the upgrading of the Nova in Prestatyn have been developed to ensure that the future 'offer' is complementary to the new Rhyl Aquatic Centre. Furthermore the plans for the new school in Rhyl will be developed in context with the existing Leisure Centre and proposed coastal improvements.

Demolition of the Sun Centre and improvements to the Pavilion Theatre

Proposals for the demolition of the Sun Centre and enhancements to the Pavilion Theatre remain as previously proposed.

Honey Club

Demolition of The Honey Club is now completed. The Development Agreement for the site was approved by Cabinet on 30th July and it is anticipated that the hotel should be completed and operating by autumn 2014.

The Compulsory Purchase Order for the adjacent burnt out property at 25/26 West Parade has been confirmed but there is a “cooling off” period built into the statutory process which means that it will not be possible to enter the site to complete the demolition until January 2014.

Rhyl Harbour

The bridge and enabling works contract are still progressing well, but the completion dates for each have been extended to 13th September. The delay to the enabling works contract is due to the lead in time for the concrete sections that form part of the landscaping at the entrances to the bridge; these are now being delivered to meet the programme. In respect of the bridge there have been issues with the software and there was insufficient allowance in the programme for commissioning the bridge and inducting the harbour and maritime staff into the safe operation of the bridge. All weather dependent tasks have now been completed and both decks are now working as intended. The construction risks and issues continue to be closely managed.

The Harbour Empowerment Order process will start to make progress as soon as the scoping exercise to define the extent of ‘works’ orders to be included, has been completed. DCC needs to provide technical input in inform the scoping report, but given the resource demands of the construction programme, this has not yet been completed.

New Rhyl brand and website

A designer has been appointed to develop a new Rhyl brand and website and consultations have been taking place about the proposals.

What concerns us and what are we doing about it?

Further discussions have taken place with the developers of the Ocean Plaza site about their revised proposals for progressing the scheme.

The Grange Hotel continues to be an eyesore on the seafront and no development solution has yet been identified. Costs of works to tidy the site are considerable and there is a risk that the cost of works carried out in default could not be recovered if the bank re-possess the building as they have the first charge. Proposals for a way forward were supported by the Rhyl Member Area Group and are due to be considered by the Economic Ambition Programme Board.

Although the Planning application for a cableski attraction at Marine Lake was approved and preparations underway for a July opening, the delay in achieving Planning consent has impacted on the lead in period for procurement of the system resulting in the July deadline being missed. The operator has now withdrawn plans for opening this year as the return on his investment would have been severely affected. Installation is now planned for February 2014 ready for the Easter holiday and beyond.

Outlook

Progress on the Rhyl Harbour project combined with activity on the demolition of the Honey Club is a tangible sign of our regeneration programme moving forward. There remains a considerable amount of work to do, however the prospects are positive.

Completed Projects

Demolition of the Honey Club

Committed Projects

A commitment has been made to deliver the project and the necessary funding is in place.

Project	Lead Organisation	Forecast Completion	Delivery Confidence
Rhyl Harbour & Bridge	DCC	Jan 14	ORANGE
Harbour Empowerment Order	DCC	Dec 14	ORANGE
Honey Club redevelopment	DCC	Oct 14	YELLOW
Marine Lake Cable Ski	DCC	Apr 14	YELLOW
New Rhyl brand and website	DCC	Dec 13	GREEN

In Development

Feasibility or ongoing development of the project is underway.

Project	Lead Organisation	Comments
Ocean Plaza	SDG	Developer considering a revised scheme.
Aquatic Centre & Sky Tower	DCC	Business case to be considered by County Council.
The Honey Club	DCC/Chesham	Development Agreement approved by Cabinet.
Pavilion & Sun Centre	DCC	No change to previous proposals
Marine Lake Cableski	DCC/Knightlys	Planning approval granted. Delay in achieving planning has impacted on the July 2013 opening, now scheduled for installation February 2014 and opening Easter 2014

Under Consideration

Some consideration has been given to the project but significantly more work is required.

Project	Lead Organisation	Comments
85 – 90 West Parade	WG	Site temporarily landscaped, but earmarked for future development.
Boutique training Hotel	DCC/RCS	Concept agreed but need to identify appropriate site and funding sources.
Beach Huts	DVSC	Not considered a priority at this stage but DVSC are investigating the feasibility of this being undertaken through a social enterprise.
Cycle Link – connecting Glan Morfa	DCC	Currently trying to secure funding to undertake feasibility of cycle connection by the river between Marine Lake and Glan Morfa. Possibility of linking in with the foul sewer replacement works under the railway line to be undertaken by Welsh water being investigated.
Rhyl Marina	DCC	To be considered once Rhyl Harbour project complete and operational.
Pedestrian Signage Strategy	DCC	Currently trying to secure funding to undertake this work.
Public Art Strategy	DCC	Not considered a priority at this stage.

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Live & Work Highlight Report

September 2013



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Aims & Objectives	Current Status:
<p>We are trying to increase the desirability of Rhyl as a place to live, work, invest and do business.</p> <ol style="list-style-type: none"> 1. Objectives not yet developed and agreed 2. Objectives not yet developed and agreed. 3. Objectives not yet developed and agreed 	ORANGE
	Previous Status:
	ORANGE

What's going well?

Glan Morfa Mountain Bike Track

The additional work as mentioned in the report back in July has now been completed and 2.5 km of track has now been constructed. There is a small snagging list that we are currently working through with the contractor and which includes some surface improvements/stabilisation.

Works planned for the Autumn include:

- landscaping (quality material being provided free of charge from Anwyls)
- tree and shrub planting
- way marking of the track
- construction of a connecting route which will also act as a route for vehicles in an emergency
- the setting up of a cycling club from the local community and a yearly charge of £20 or free of charge if attending 4 half day volunteering sessions
- ensure all health and safety documentation is in place before officially opening the track.

Coastal Defence

Consultants are finalising a feasibility study to see if an affordable, lower specification, Phase 3 Coastal Defence scheme is achievable in order to fit the available budget.

Rhyl New School Project (S)

A preferred layout has been developed for the new High School project following engagement with schools and the education authority and the sketch designs were available for the community to see at consultation events at the school on 31st July and on 18th August at the Fun Day in the Botanical Gardens.

Key Milestones coming up include:

- Further consultation with partner organisations and local community groups – from October
- 'drop-in' display for DCC Members in County Hall - 10th Sept 2013 (next Council)
- DCC Rhyl Members Area Group – 11th Sept 2013
- Rhyl Town Council consultation – 18th Sept 2013
- Submission of planning application – October 2013

- Completion of Outline Business Case – November 2013
- Completion of Full business Case – February 2014
- Commencement of Site Works – Spring/Summer 2014
- Construction Programme Duration – presently estimated at 18 to 24 months

Denbighshire County Council's Cabinet of recently approved a formal consultation in respect of a proposal for a new joint faith school for North Denbighshire. The formal consultation ran from 3rd June until 22nd July.

What concerns us and what are we doing about it?

The same concerns persist from the previous update report:

The need to develop a more coherent and focussed approach to making Rhyl a more attractive place to live and work was recognised at the Review in November 2012. This work will be progressed as part of a wider Denbighshire Economic Ambition Strategy.

Outlook

Rhyl currently fares poorly when compared with other North Wales locations as a place to choose to live or set up business. There are a number of reasons for this, including the poor image of the town and distance from the A55. That said, it has some significant assets which we are perhaps not making the most of, including an attractive setting with beach and easy access to countryside, along with affordable property prices. Activity and results in all the regeneration workstreams will be required to start to improve the situation, but there is also a need for the more focussed investment strategy for the town.

Completed Projects

Rhyl Cut Fisheries

Glan Morfa Mountain Bike Track

Committed Projects

A commitment has been made to deliver the project and the necessary funding is in place.

Project	Lead Organisation	Forecast Completion	Delivery Confidence
Rhyl High School	DCC	Sep 16	GREEN
Green Links	DCC	tbc	tbc
Area Renewal	DCC	Aug 13	GREEN
ARBED	WG/Wilmot Dixon	under review	RED

In Development

Feasibility or ongoing development of the project is underway.

Project	Lead Organisation	Comments
Coastal Defence Phase 3	DCC	Currently in negotiation with Welsh Government to develop a scheme that fits the £2.25 million funds available. It is hoped funding will be place by October with work to commence on site in November (2013).
Green Infrastructure Strategy	DCC	Strategy currently being developed by consultants (managed by Planning) and in final draft stage. This will require adoption as a policy for developments
H Bridge cycle priority scheme	DCC	Scheme has been amended to incur a traffic light system and is due to be implemented in 2014/15.
Rhyl New School Project		A preferred layout has been developed following a series of engagements with the schools, and Education Authority. These outline designs were the focus of consultation with pupils, staff, parents and governors of the schools before the summer holiday. Following further consultation events, the Planning application is due to be submitted September 2013.
Live & Work Strategy development	DCC	A draft report outlining the development and implementation of a clearly branded programme of work around developing Rhyl as a desirable place to live, work, invest and do business is currently awaiting approval.

Under Consideration

Some consideration has been given to the project but significantly more work is required.

Project	Lead Organisation	Comments
Renewable Energy Innovation Centre	??	Discussed at Review in Nov 12 but not developed.

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Rhyl Going Forward Neighbourhoods & Places

PROGRAMME RISK REGISTER

September 2013





**Y RHYL
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LIKELIHOOD	5 Almost certain	5	10	15	20	25
	4 Likely	4	8	12	16	20
	3 Possible	3	6	9	12	15
	2 Unlikely	2	4	6	8	10
	1 Rare	1	2	3	4	5
		1 Insignificant	2 Minor	3 Moderate	4 Major	5 Catastrophic
IMPACT						

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Risk No:	Date identified	Date last reviewed	Risk description & Mitigating Action	Risk Owner	L Score	I Score	Risk Score	Risk Trend	RAG Status
1	05/01/12	12/09/13	<p>Community Opposition – there is small group of vocal members of the community who appear to be opposed to the plans for the West Rhyl Housing Regeneration Area. There is a risk that continued opposition will undermine confidence in the strategy and ultimately in delivery. Manage through:</p> <ul style="list-style-type: none"> Regular consultation and promotion in local media High level, consistent and visible organisational commitment to the strategy <p>Action since last update:</p> <ul style="list-style-type: none"> Newsletter circulated to residents Green space user survey commenced 	Tom Booty	3	3	9	↔	AMBER

2	05/01/12	12/09/13	<p>Meeting funding commitments – the £10 million allocated for the West Rhyl Housing Regeneration Area needs to be spent within a two year period commencing April 2012. This is very challenging and it is unlikely that there will be any allowance for carry over between years or at the end of the 2 year period. There is therefore a risk that we will not meet the spend profile, which could in turn jeopardise our ability to deliver the full programme of regeneration in West Rhyl, or worse still leave us with a half completed programme and no funds to complete. Manage through:</p> <ul style="list-style-type: none"> • Establishing a dedicated Project Manager and robust financial management procedures • Ensuring there are sufficient staff resources in other specialist areas to deliver • Plan “contingency projects” which can be implemented to ensure we meet year end spend profiles. <p>Action since last update:</p> <ul style="list-style-type: none"> • Procurement of design consultant for Green Space in progress • Claims up to date 	Tom Booty	2	4	8		GREEN
3	05/01/12	12/09/13	<p>Raised Expectations - the Delivery Plan details a number of projects and activities, most of which are currently un-funded, and even when funded are likely to take considerable time to develop and deliver. There is a risk that the expectations for delivery will be raised and then people will become frustrated at the lack of progress. Manage through:</p> <ul style="list-style-type: none"> • Robust project management arrangements • Strong programme management • Regular communication on progress and issues <p>Action since last update:</p> <ul style="list-style-type: none"> • Regular communication with local Councillors 	Tom Booty	3	3	9		AMBER

4	05/01/12	12/09/13	<p>Heritage Issues - the proposals for the West Rhyl Housing Regeneration Area includes some demolition of the urban fabric, including properties in the Conservation Area. This may generate opposition from some organisations and individuals, which in turn could jeopardise delivery of the strategy. Manage through:</p> <ul style="list-style-type: none"> Regular communication and engagement with heritage bodies <p>Action since last update:</p> <ul style="list-style-type: none"> Demolition contract for Honey Club completed 	Tom Booty	2	2	4	↔	GREEN
5	05/01/12	12/09/13	<p>Lack of universal support – attempts have been made to ensure that all key partner organisations are informed and supportive of the Delivery Plan.</p> <ul style="list-style-type: none"> Regular communication and involvement of all organisations High level, consistent and visible organisational commitment to the strategy <p>Action since last update:</p> <ul style="list-style-type: none"> Regular meetings with MP and AM have continued 	Tom Booty	2	3	6	↔	GREEN
6	05/01/12	12/09/13	<p>Staff resources – the Delivery Plan represents a very substantial body of work for which there are limited staff resources to deliver. Imminent restructure of DCC Regeneration may lead to short-term resource issues. Manage through:</p> <ul style="list-style-type: none"> Immediate consideration of short-term resource issues we will seek to ensure that associated project management costs are included in funding applications. <p>Action since last update:</p> <ul style="list-style-type: none"> Consultation on remainder of structure completed One permanent project officer in post Recruitment to the remaining post in progress 	Tom Booty	2	3	6	↔	GREEN

7	13/02/13	12/09/13	<p>Declining Town Centre – the impact of the new development in Prestatyn and the general restructuring of retail nationally is having a significant negative impact on Rhyl town centre. Manage through:</p> <ul style="list-style-type: none"> • Develop a coherent and agreed strategy for the town centre • Secure funding to deliver projects in the town centre. <p>Action since last update:</p> <ul style="list-style-type: none"> • Bid to new WG programme for additional funding for town centre not invited to proceed to second stage of application process • £5m reserved from the WG regeneration budget for unsuccessful deprived areas to apply to • Town Centre Strategy sub-group established 	Tom Booty	3	4	12		AMBER
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Report to: Communities Scrutiny Committee

Date of Meeting: 17th October 2013

Lead Member: Lead Member for Customers and Communities

Report Author: Housing, Care and Support Manager

Title: North Wales Regional Gypsy & Traveller Accommodation Needs Assessment

1. What is the report about?

The North Wales Gypsies and Traveller Accommodation Needs Assessment.

2. What is the reason for making this report?

The purpose of this report is to provide information regarding the North Wales Gypsy and Traveller Accommodation Needs Assessment (GTANA) undertaken by Bangor University.

The North Wales County Councils of Denbighshire, Flintshire, Conwy, Ynys Môn, and Gwynedd jointly commissioned Bangor University to undertake research and assess unmet accommodation need for Gypsies and Travellers.

The collaborative approach is in line with Welsh Government guidance which urges “local authorities to work in a regional capacity and share the legal, moral, financial and political responsibility to address the accommodation inequality experienced by the Gypsy and Traveller community in Wales” (Travelling to a Better Future, Welsh Government).

3. What are the Recommendations of this Report?

That the Committee:

3.1 notes and provides observations on the recommendations of the “Bangor University Report”; that Denbighshire County Council shall be required to provide 2 residential pitches for Gypsies and Travellers (each of which could accommodate up to 4 caravans) and one transit pitch which could accommodate up to 7 caravans on a short term basis - to be developed on a sub regional basis with Conwy County Borough Council; and

3.2 supports the proposed composition and remit of the steering group, as outlined in Appendix 2, to drive the recommendations forward.

4. Report details.

The Executive Summary to the Bangor University North Wales GTANA contains key findings and recommendations and is attached for reference (Appendix 1).

Current site provision across the partaking Local Authorities is a total of 78 pitches; 66 of which are situated within Flintshire and 12 within Gwynedd.

The findings of the Report indicate that by 2016 the site provision needs to be increased by a further 62 residential pitches and 28 transit caravan spaces. The growth requirement for residential pitches is identified per Local Authority; whereas for transit requirements it is identified only as a regional figure.

It is recommended that collaboratively the partaking Local Authorities identify and develop three or four transit sites across the region each accommodating up to seven caravans.

In terms of static provision it is identified that Denbighshire County Council (DCC) should make provision for two residential pitches.

The advice from DCC Legal Services is that the GTANA be adopted as it has identified an accommodation need within Denbighshire which the Council will be obliged to respond to. This requirement upon local authorities is to be further strengthened by Welsh Government in the forthcoming White Paper whereby Local Authorities are to be mandated to provide sites for the Gypsy and Traveller community where there is evidence that a need exists. This said it important for the Council to open up a dialogue with the Gypsy and Traveller Community to ensure their needs will be met by the proposed sites that may be offered.

It should be noted that Conwy County Borough Council is undergoing a similar process and the working group shall take the opportunity to collaborate where appropriate, particularly in relation to the provision of a sub regional transit pitch.

5. How does the decision contribute to the Corporate Priorities?

Within its Corporate Plan Denbighshire County Council lists the following as priorities

- Vulnerable People are protected and are able to live as independently as possible
- Ensuring access to good quality housing

6. What will it cost and how will it affect other services?

Additional Resources needed

Financial

Should the Council decide to develop site provision there could be a capital cost including land acquisition and provision of services. It is worth noting that Welsh Government grant assistance can be applied for to assist in meeting these costs; but these are limited and are subject to a bidding process.

There may be ongoing management and supervisory responsibilities which will be built into the site appraisal process. Options for site management including whether it is possible to host the service in house, outsource or develop a collaborative approach shall be considered as part of an options appraisal.

It is possible that the Gypsy and Traveller Community might want to purchase land and develop their own site. In this circumstance the Council's role would be to help identify suitable sites within the context of the Local Development Plan (LDP) and ensure subsequent development meet statutory requirements.

It is not possible at this stage to state what the resource requirements will be necessarily as no sites have yet been identified. Any proposed sites will be supported by a business case as part of the options appraisal process.

7. What consultations have been carried out and has an Equality Impact Assessment Screening been undertaken?

Gypsies and Irish Travellers are distinct recognised racial or ethnic groups under Race Relations case law and all the duties on public bodies under Race Relations legislation apply.

The assessment of Gypsy and Traveller accommodation is a statutory requirement under s.225 of the Housing Act 2004, The Welsh Assembly Government requires local authorities to fully assess Gypsy and Traveller accommodation needs in mainstreaming their coverage within their local housing strategy.

“Homes for Wales – A White Paper for Better Lives and Communities 2012 ” introduces a statutory duty on local authorities to provide sites for Gypsy and Traveller communities where need has been identified.

Note the Gypsy and Traveller Community across the Local Authorities involved in the Bangor University “Assessment” were consulted in identifying accommodation need.

An Equality Impact Assessment (EIA) on the findings of the Bangor University GTANA has not been undertaken at this point in time. However clearly there is potential for the Gypsy and Traveller Community to be treated less favourably than other racial groups within Denbighshire if the findings of the report are not accepted and acted upon. A full EIA will be completed as part of the option appraisals for any recommendations made by the steering group to Council.

8. Chief Finance Officer Statement

Costs relating to the creation of residential and transit pitches are not presently available and shall be subject to the provision of a business case detailing the financial implications for the Council for any sites due for recommendation.

9. What risks are there and is there anything we can do to reduce them?

The data collected through the "Accommodation Assessment" process informs the preparation of Local Development Plans. One of the tests of the soundness of a draft Local Development Plan at its examination is whether it is founded on robust and credible evidence

At the time the Denbighshire LDP was formulated the regional North Wales GTANA had not been fully concluded; however the Denbighshire LDP has been written in such a way as to accommodate future updates based on available data and evidence. Given that the GTANA has now been concluded and a need identified for site provision in the County, DCC could face legal challenge under the Equalities Act if planning permission was refused for an otherwise acceptable site.

Flintshire County Council has adopted the "GTANA" and Conwy CBC has published it at the request of the Inspector who undertook the inspection of their LDP. The County Councils who commissioned the GTANA are each taking the findings through their respective political processes. It is also worth noting that both Flintshire and Wrexham are seeking to expand their sites by up to 30 caravans and to provide additional transit sites. Conwy Local Development Plan commits the Authority to find a suitable site for planning consideration by March 2014, whilst Gwynedd already provide a site for Travellers and Anglesey are looking to take a paper to members to seek approval for the provision of sites for Gypsy and Travellers.

There is a therefore a risk that Denbighshire will be singled out as the only Local Authority not to have adopted the GTANA which could result in further scrutiny/sanction from Welsh Government and potential legal challenge from the Gypsy and Traveller Community.

Should the Council fail to provide appropriate sites for the Gypsy and Traveller Community then the number of illegal encampments is likely to continue and possibly escalate. It is worth noting that there have been 24 instances of illegal encampment by Gypsies and Travellers in the last 3 years and every Local Authority in North Wales have experienced an increase in illegal encampments over the last two years.

It is worth noting that one local business recently expressed concerns to officers regarding the damaging impact of illegal encampments upon potential distribution of supplies and access to sites. The business in question intimated that they would consider relocating their business elsewhere if the Council did not address the issue therefore there is a danger that the local economy shall be adversely affected should the Council not provide sites in accordance with the report recommendations.

10. Power to make the Decision

Article 6.3.2(a) of the Council's Constitution provides the committee with the power to make recommendations in connection with the discharge of the Authority's functions.

Contact Officer:

Housing Care and Support Manager
Tel: 01824 712954

North Wales Gypsy & Traveller Accommodation Needs Assessment 2013 (Bangor University)

Executive Summary

1.1 This summarizes the main findings and recommendations of the Gypsy and Traveller Accommodation Needs Assessment [GTANA] conducted for a consortium of five authorities in north Wales, and the Snowdonia National Park Authority. The objective of the GTANA is to assess the accommodation needs of members of the Gypsy and Traveller communities, giving them a direct voice in the process. The GTANA was managed by a Steering Group including local authority representatives, and members of the Gypsy and Traveller communities. Fieldwork also employed community members as interviewers. This Report has been written by members of the University of Bangor, on behalf of the Steering Group. Any conclusions are the responsibility of the authors alone.

1.2 The study draws of three sources of information:

- An analysis was made of existing sources of information, including research literature and other GTANA surveys identifying strengths and weaknesses of the sources available.
- Information was obtained from key stakeholders within the local authorities
- The views of the community were obtained through questionnaires, focus groups and discussions. A total of 93 responses from adult Gypsies and Travellers, and a further 43 from a survey of young Gypsies and Travellers, from a range of tenures and community groups, were received. The community questionnaire invited respondents to identify their aspirations for sites and their preferred location.

Background

1.3 Since 2006, the Welsh Government has encouraged local strategic housing authorities to collaborate in producing Local Housing Market Area assessments of the future level and nature of housing demand. The LHMA process feeds into the production of Local Development Plans. An essential part of the LHMA process is the production of a Gypsy and Traveller Accommodation Needs

Assessment. For this GTANA, the counties of Conwy, Denbighshire, Flintshire, Gwynedd and Ynys Môn joined together to conduct the GTANA, in collaboration with Bangor University. The Study was managed and commissioned by a steering group consisting of representatives of the local authorities [and SNPA], members of the Gypsy and Traveller community and the University of Bangor.

1.4 The broader objectives of the study are:

- To produce, in consultation with local Gypsies and Travellers, detailed information about in relation to their demographic profile, household formation, current accommodation needs, accommodation related service and support needs and barriers to accessing services.
- To generate reliable estimates of future accommodation need.
- To assess the current and potential future needs within the Gypsy and Traveller communities in the North West Wales Housing Market Area & Flintshire, i.e. the Study Area, for learning, health services and other services provided by local authorities and their partner organisations.
- To assess the relevance of the policies and strategies in relation to Gypsies and Travellers used by the Partner authorities.

Main Findings

Local Gypsies and Travellers

1.5 Very little information is available on the numbers of Gypsies and Travellers in the UK as a whole, in Wales, or in the study area. Estimates for the UK as a whole vary from 82,000 to 300,000, including those living in Bricks and Mortar housing. It is agreed that in Wales most Gypsies and Travellers are concentrated along the key transport routes in the North and South of Wales. In the study area, there are currently 78 authorized pitches, and a further four caravans on unauthorized developments. Ten vehicles occupied by New Travellers are situated on an unauthorized but tolerated encampment on Ynys Môn. It is estimated that between half and two-thirds of the Gypsy and Traveller population of the UK now live in 'bricks and mortar' housing, either through choice, but may also be through necessity, due to the shortage of pitches on authorized sites. There is no reliable estimate of the total numbers of Gypsies and Travellers living in bricks and mortar in the study area, but from the survey it is clear the number is significant, and distributed between the local authorities. They occupied both private and socially rented accommodation, and owner occupiers.

Characteristics of local Gypsies and Travellers

- 1.6 24 per cent identified as Romany Gypsy, 58 per cent as Travellers, of whom 34 per cent were Irish Travellers, 17 per cent as New Travellers, and 1 per cent as Travelling Showman.
- 1.7 Mean household size was 4.37 persons, median size was four persons. Younger families predominated. The survey did not contact any persons aged 65 or over.
- 1.8 Most respondents described themselves as local to the area.

Gypsies and Travellers and local services

- 1.9 The survey questioned Gypsies and Travellers about their use of local services and their views on the services provided. The Traveller Education Service Some accounts of perceived discriminatory behaviour by local services, health and welfare agencies, and police and local authorities were reported, but other respondents were considered they were treated 'as other people' The Traveller Education Service was generally praised, and the availability of dedicated liaison staff such as the GTLO welcomed.

Accommodation preferences and aspirations

- 1.10 Respondents were asked for their views on the location and nature of further permanent site provision. It should be noted Gypsies and Travellers who want to develop sites privately are face significant obstacles in obtaining planning permission, though more permissions are obtained through the planning and legal appeal processes.

Accommodation need and supply

- 1.11 Using standard calculations, a shortfall of 62 pitches was identified by the year 2016. It should be noted that while the calculations to 2016 are presented on a local authority basis, this is not to imply that future provision should automatically be confined within the boundaries currently existing. Both the WAG guidance (WAG, 2006) and current policy proposals (WG, 2011) support the view that collaborative approaches to these issues are to be preferred.

Table 1: Residential accommodation needs arising from existing district level Gypsy and Traveller populations

Authority	Current provision	Total additional residential pitch requirement (2011-2016)	Total additional transit pitch provision (2011-2016)
Ynys Môn	0	11	28*
Conwy	0	3	
Denbighshire	0	2	
Flintshire	66	36	
Gwynedd	12	10	
Study Area	78	62	28*

*Shared

Note: For pragmatic reasons these figures have been rounded up to the nearest whole pitch

1.12 After 2016, assuming all current need has been addressed; the base calculation is that the number of pitches required will continue to increase at 3 per cent per annum compound. This would produce an overall requirement of 167 pitches (rounded up to nearest whole number) by 2021, an increase of 25 on the 2016 figure, and 194 pitches, a further increase of 27 (both estimates by 2026). Other factors might increase this requirement.

Unauthorized encampments and transit requirements

- 1.13 Currently, there is no transit site located within the study area. Part of the Gypsy and Traveller site at Llandegai in Gwynedd was previously used as a transit site, but this was discontinued in 2005, following significant management issues relating directly to this part of the site. The discussion of transit site need derives its evidence from local authority data, on unauthorized encampments in the GTANA area during the years 2009 and 2010, together with an input of stakeholder experience.
- 1.14 Addressing unauthorized encampments can lead to considerable outlay, by both public authorities and the private sector, and may have a significant impact on relationships between the settled community and the Gypsy and Traveller community
- 1.15 This calculation of the transit site requirement is based on assumptions set out below. These are:
- Annually, about 55 encampments occur in the study area
 - 10% of temporary encampments, about six during the year, will be from those looking for permanent site accommodation, and are discussed under the permanent site requirement
 - Thus 90% of encampments, about 49 in total, would require transit accommodation
 - The maximum stay would be for one month, though some encampments would be for a shorter period
 - Accommodation for 7 caravans would deal with most encampments.
- 1.16 Using 7 as a working figure, transit requirements would be for (49 multiplied by 7) caravans per annum, or 343 over the year. On a monthly basis, this amounts to 28.5 caravans. However, for reasons discussed, this can involve some element of double counting. Proportionately, about 47% of encampments are recorded in the Gwynedd and Ynys Môn area, 15% in the central area of /Conwy and Denbighshire, and 37% in Flintshire.
- 1.17 It is therefore suggested that the authorities work together to consider three or four transit sites accommodating up to seven caravans. More than one site is to be preferred, for a number of reasons
- They are more likely to be used if close to traditional stopping places
 - The size of each site would be reduced
 - Difficulties about ethnic or inter-family tensions would be reduced.
 - A single transit site for the area would not resolve the issues. It is important that there is somewhere for occupants to move on, and a network is required. The local authorities should work jointly to identify appropriate sites for temporary accommodation on a regional basis.
- 1.18 It is recommended that the local authorities work jointly to identify appropriate sites for temporary accommodation. These may be transit sites, with a

relatively full range of facilities where stays of up to three months may be permitted, or temporary stopping places with more restricted provision, where stays may be limited to 28 days. The nature, as well as the location, of provision, should be informed by data on the patterns of unauthorized encampment in recent years

1.19 There are a number of recommendations for action:

- 1.20 *Recommendation 1:* Following the guidance from the Welsh Government on adopting a collaborative approach, a North West Wales Gypsy and Traveller Co-ordination Group comprising of representatives from local authorities and sub-regional partners should be formed to continue the development of a meaningful and co-ordinated approach to Gypsy and Traveller accommodation and related issues, as well as ensuring that the findings from the GTANA are disseminated to departments within the partner Authorities and other stakeholder. The existing Gypsy Traveller Working Group would provide an excellent foundation for such a group, along with representation from the Gypsy and Traveller community.
- 1.21 *Recommendation 2:* A North West Wales Gypsy and Traveller Representative Group, with as wide a geographical representation as possible, should be established representing the views of the local Gypsy and Traveller population, and contribute to the consultative process. A Chair and administrative support for the group should be provided from the North West Wales Gypsy and Traveller Co-ordination Group.
- 1.22 *Recommendation 3:* All partner authorities should ensure that an internal working group exists within each authority. This group should cut across service areas, in order to better co-ordinate the response and approach on Gypsy and Traveller issues and avoid potential duplication of work.
- 1.23 *Recommendation 4:* Each authority should identify a lead officer who manages each authority's response to Gypsies and Traveller issues.
- 1.24 *Recommendation 5:* In order to adhere to Equalities legislation, and to ensure the high quality of on-going monitoring, local authorities should ensure that Gypsies and Travellers are recognised in ethnic monitoring forms, most urgently in relation to housing and planning
- 1.25 *Recommendation 6:* Local authorities should ensure that principles of equality, in relation to Gypsies and Travellers, are embedded in the wide range of services provided. In particular this includes: housing, planning and homelessness polices.

- 1.26 *Recommendation 7*: Local authorities should be sensitive to the different cultural and support needs of Gypsies and Travellers who may present as homeless and those who may require local authority accommodation.
- 1.27 *Recommendation 8*: Residential site waiting lists should be: accessible to all Gypsies and Travellers in the area, and clear and transparent in terms of allocation policies
- 1.28 *Recommendation 9*: The management of permanent sites needs to be evaluated at regular intervals in accordance with the guidance issued by the to the Welsh Assembly Government (WAG, 2008)
- 1.29 *Recommendation 10*: Social Housing Agencies to establish if any such pattern results from positive choices, or negative decisions due to perceived threats or other causes.
- 1.30 *Recommendation 11*: The methods and approaches used by local authorities in promoting affordable accommodation to members of the non-Traveller communities should be adapted to the accommodation used by members of Gypsy and Traveller communities.
- 1.31 *Recommendation 12*: A progressive campaign which would promote the lifestyle and culture of Gypsies and Travellers in a positive light may help alleviate some of the racial discrimination experienced by young and older Gypsy and Travellers across the study area.
- 1.32 *Recommendation 13*: Ensure that staff working in primary and secondary schools have sufficient training about Gypsy and Traveller culture in order to tackle bullying more effectively.
- 1.33 *Recommendation 14*: Local Authorities should consider collectively providing the resources to recruit and train outreach workers (possibly from Gypsy and Traveller communities) to engage with young people.
- 1.34 *Recommendation 15*: Further research is needed with Travelling Show people, in conjunction with the Showmen's Guild, before recommendations can be made
- 1.35 *Recommendation 16*: An aspiration of many members of the Gypsy and Traveller community is to be owner-occupiers, as such there is a need to develop a constructive dialogue between Gypsies and Travellers seeking to develop private sites and planning authorities.
- 1.36 *Recommendation 17*: Planning departments should offer appropriate advice and support to Gypsies and Travellers on the workings of the planning system

and the criteria to be considered in applications. This advice may require some tailoring for this particular client group.

- 1.37 *Recommendation 18:* All issues relating to access to services issues need to be disseminated as widely as possible by the North West Wales Gypsy and Traveller Co-ordination Group in consultation with the North West Wales Gypsy and Traveller Representative Group resulting in a strategy on how to improve the experiences of the local Gypsy and Traveller community as well as a facility to report other examples.
- 1.38 *Recommendation 19:* Local authorities should seek to identify possible sites where permission for a residential site might be granted.
- 1.39 *Recommendation 20:* that all counties complete the biannual caravan count.
- 1.40 *Recommendation 21:* that a common protocol for reporting the presence of unauthorised encampments and addressing the issues is agreed by the local authorities.
- 1.41 *Recommendation 22:* All authorities within the study area, or whatever group continues the GTANA process, should decide on a common format for the recording of encampments. Ideally this should contain at least the following items:
- Date encampment was reported
 - Date encampment ended
 - Location, nature of site [public/private; industrial or business park, retail car park, other]
 - Number of caravans,
 - Estimated number of adults and children.
- 1.42 *Recommendation 23:* It is also recommended that data from North Wales Police be included, to aid consistency and completeness.
- 1.43 *Recommendation 24:* It is recommended that the local authorities work jointly to identify appropriate sites for temporary accommodation. These may be transit sites, with a relatively full range of facilities where stays of up to three months may be permitted, or temporary stopping places with more restricted provision, where stays may be limited to 28 days. The nature, as well as the location, of provision, should be informed by data on the patterns of unauthorised encampment in recent years. That stated, analysis of the existing data indicates different patterns between the local authorities in the consortium.

Gypsy and Traveller Accommodation Working Group

Introduction

The North Wales Gypsy and Traveller Accommodation Needs Assessment (GTANA) has identified unmet need for residential sites in Denbighshire and transit sites across the region; the recommendation for the latter being that this need be met by cross County collaboration.

It is proposed Denbighshire County Council, in accordance with GTANA recommendation, establish an internal working group to better co-ordinate the response and approach on Gypsy and Traveller issues and avoid potential duplication of work.

Purpose

The purpose of establishing a Denbighshire Gypsy and Traveller Working Group is;

- To ensure the Council meets its full legal obligations in addressing the needs of Gypsies and Travellers
- To look at how the accommodation needs of Gypsies and Travellers can best be met within the County.
- To consider the potential impact of establishing accommodation (site provision) on the Council's resources, local communities and the local economy and how this can be most effectively managed through a fully coordinated approach.
- To determine how unmet accommodation need be met by consideration of a range of options including site provision owned and managed by Gypsies and / or Travellers; or owned and managed by the Council; or owned by the Council but managed by an appointed agent, or owned and managed by an RSL.

Membership

It is recommended that the Group be lead by Housing Services (Care and Support Manager) with a broad based membership to facilitate a fully coordinated approach. The following represents the core membership of the group who could invite on other stakeholders or advisors as deemed appropriate;

- Lead Member for Housing
- Homelessness Champion

- Legal Services representative
- Planning Services representative
- Homelessness and Housing Options Officer
- Education Services representative
- Countryside services representative
- Supporting People representative

It is proposed that any recommendations from the steering group are reported back to full council for consideration.

Report to:	Communities Scrutiny Committee
Date of Meeting:	17th October 2013
Lead Member/Officer:	Lead Member for Social Care and Children's Services Corporate Director of Modernisation and Wellbeing
Report Author:	Supporting People Team Manager
Title:	Consultation on the Supporting People Local Commissioning Plan 2014-15 & 2015-16

1. What is the report about?

The two-year Local Commissioning Plan (LCP) for the Supporting People (SP) programme in Denbighshire. Supporting People is a policy framework and funding stream to provide housing related support to vulnerable people, promoting independence and preventing homelessness

2. What is the reason for making this report?

The LCP for 2014-15 & 2015-16 will be submitted to Cabinet on 29th October 2013 for agreement. This report is part of the consultation process on the plan.

3. What are the Recommendations?

To provide comments on, and support, the Supporting People Local Commissioning Plan 2014-15 & 2015-16, prior to the Plan being submitted to the North Wales Regional Collaborative Committee and the Welsh Government.

4. Report details.

Supporting People (SP) is a significant programme providing housing related support services to a wide range of vulnerable people, including; young people, older people, people fleeing domestic violence, homeless people, people who have mental health needs, people with a learning disability, people with substance misuse needs, ex-offenders and others. In Denbighshire, Supporting People funds a wide range of services including; elements of sheltered housing, extra care, women's refuges, community living schemes for people with learning disabilities and schemes for homeless people.

Housing related support aims to enable people to maintain their housing tenure, often a tenancy by developing and maintaining the confidence and skills to live as independently as possible. The Supporting People Programme has been evaluated at national level and shown to deliver very positive financial and other benefits.

Current Position.

Changes to the administration of the SP programme were implemented in 2012. These included; new guidance and governance, new contractual arrangements and a new funding distribution formula.

The funding distribution formula had the effect of cutting the Denbighshire Supporting People budget by 5% each year from 2012-13 until 2016-17. Plans were put in place to manage these cuts without significantly impacting on service levels in 2012-13, 2013-14 and 2014-5 and also to develop and consult on a fair and transparent strategic prioritisation framework to inform the management of the cuts in 2015-16 and 2016-17.

In July 2013 we were advised by Welsh Government to expect further cuts from April 2014. We have been consulted on options for managing these cuts and from this process understand that the total level of cuts in 2014-15 will be in the region of 12% - though this has not yet been confirmed by Welsh Government.

The Local Commissioning Plan (LCP) is therefore focused on managing the known reductions whilst also being in a position to respond to additional budget cuts in a way that minimises the impact on service users.

We have taken a mixed and flexible approach. For planning the 2014/15 budget, this has involved abandoning projects that have not been commissioned, decommissioning some projects with the consent of providers and finally, negotiating reduced contracts for projects that were not fully occupied or struggling to maintain service delivery.

For 2015/16, the challenges will be tougher. Again, we aim to minimise the impact on service users, wherever possible, through negotiating efficiency savings and reconfiguration with individual service providers. Supporting People Programme Grant guidance requires us to review all projects before remodelling them; therefore it is difficult to make definitive commitments before reviews are completed.

We may not be able to achieve all of the savings we need in this way and for 2014/15 we may also need to reduce all contracts where savings have not been negotiated/identified by 10%. We are, however, seeking to achieve savings by consensus and we have already negotiated 75% of the expected scale of savings for 14/15 in this way. While promoting a strategic approach to identifying efficiencies, Welsh Government is explicitly requiring constructive engagement from providers to deliver savings in 14/15, and this is proving helpful.

We are committed to taking a strategic approach to the difficult choices we face, potentially including decommissioning services. To this end we are continuing to develop our Strategic Priority to Fund (SPTF) framework.

Implications for Denbighshire

A 12% cut in 2014-15 plus 5% in each of 2015-16 plus 2016-17 represents a very substantial loss of funding, with impacts likely on SP services delivered internally by the Council, including; Housing Services, Adult and Business Services and Children and Family Services.

Actions listed in the SP LCP for 2014-15 & 2015-16

Details of the actions are included in Appendix 1 of this report. The main strategic priorities identified are:

- **Women & Men experiencing Domestic Abuse**

All Domestic Abuse services (presently provided by Glyndŵr Women's Aid, Hafan Cymru and north Denbighshire Domestic Abuse Services) are being reviewed in 2013

with a view to being re-modelled. It is anticipated that the remodelled services will incorporate financial savings. It is intended to remodel the services in two phases, focusing on Floating Support and Supported Housing in 2014/15.

- **People with Learning Disabilities**

As identified in the Scrutiny report dated 24/06/13, Denbighshire County Council Adult Services will reduce overall funding to reflect overall grant cuts.

- **Young People with Support Needs (16 - 24)**

The Denbigh Young People 24hr Supported Housing Project is due to start in early 2014 – with a potential link to the Tai Clwyd 5 YP young people floating support project.

- **Generic/Floating Support/Peripatetic (tenancy support services which cover a range of user needs)**

Consider remodelling the Nacro Rhyl Resettlement and Nightshelter services to provide a more responsive and flexible service for rough sleepers, possibly as a collaborative project which may involve other stakeholders and the cross boundary commissioning of some elements.

The SP Spend Plan

Given the uncertainty around cuts, it has not yet been possible to produce a final SP Spend Plan. This will be concluded once the actual funding level is confirmed. Summaries of the grant calculations and the anticipated impact of the spending reductions for 2014-15 are shown in the table at Appendix 2. Appendix 2 is excluded from public disclosure at present by virtue of paragraph 14 of Part 4 of Schedule 12A of the Local Government Act 1972.

The proposed reduction of 12.4% in 2014/15 (£800k) and assumed 5% further reduction in 2015/16 (£283k) equates to approximately £1,083m. This is in addition to the £549k already managed and absorbed up to and including 2013/14. As the scale of the cuts are yet to be confirmed for 2014/15, it is not possible to provide a final spend plan for the two years at this time, although contingency plans are in place.

The SP guidance requires the submission of a 3 year spend. However, we are not in a position to plan this far ahead until we are given some degree of certainty around likely funding levels.

All projects are subject to a review process. As this develops, the reviews may help inform other options to deliver the required level of savings. All reviews will consider; the eligibility of services, strategic relevance and performance against contracts and outcomes.

5. How does the decision contribute to the Corporate Priorities?

Regional collaboration and a regional strategy for commissioning and delivering services will contribute towards managing the downsizing of the grant and the protection of front-line services for vulnerable groups which is important in relation to corporate priorities.

6. What will it cost and how will it affect other services?

In line with previous correspondence from Welsh Government, the total known reduction in SP grant is projected to be approximately £1.469m for Denbighshire (this is based on the 23% over 5 years 2012 – 2016/17). This will have an impact on the Social Care and

Housing budgets. The overall impact on the SP budget would be £323,000 in 2014-15 and £306,000 in 2015-16.

In addition to the known cuts, it is anticipated that there could be as much as an additional 7% cut from the 2014/15 budget. This will have an impact on Social Care and Housing budgets. The additional savings required could be around £477,000.

The projects and changes identified will be managed within the Supporting People budget allocated to Denbighshire by the Welsh Government.

7. What consultations have been carried out?

The Supporting People Planning Group held three meetings during the development of this report and considered Needs Mapping (NM) data, supply map information and feedback from stakeholders and consultation meetings. Three meetings were attended with Service Users, an additional ten meetings with individual providers. The draft plan was also presented to the Provider forum in August.

An eight week consultation process encompassing current support providers and service users and other stakeholders was held from July to September. Views, comments and suggestions from the process were reported back to the SP Planning Group to inform the development of this plan and are summarised briefly below.

The final document was submitted to the Denbighshire Supporting People Planning Group on 17th September 2013 and will be submitted to the Council's Cabinet for approval on 26th November 2013.

The document will be submitted for the consideration of the North Wales Supporting People Regional Collaborative Committee in January 2014, to inform the development of the North Wales Regional Commissioning Plan. Finally, this Plan will be passed to the Department of the Minister for Housing and Regeneration in the Welsh Government.

The final document will be published on the Supporting People pages of the Denbighshire County Council website and circulated to all existing planning groups and forums linked to Supporting People in Denbighshire.

8. Chief Finance Officer Statement

The implications of funding reductions on the Supporting People programme - and the wider impact on social care and housing budgets, must continue to be carefully managed. The council has been prudent and made some financial provision to dampen the impact of funding reductions if needed. However, the programme and the services it funds will have to be kept under review to ensure expenditure remains within the funding allocated.

9. What risks are there and is there anything we can do to reduce them?

The proposals to manage the reduction in grant funding in 2014-15 are reasonable. Any in-year shortfall in social care budgets could be met from the reserve established to manage the planned grant cuts. The proposal to distribute grant reductions equally over all SP services spreads the impact more evenly but does pose risks within the context of a regional committee with potentially differing views around priorities within the overall SP funding. A more even distribution of cuts means the impact upon the Council generally is more manageable and would provide more flexibility in use of the SP reserve to deal with the issue.

10. Power to make the Decision

To determine the content of any plan, strategy or other policy document
Requires approval by the Lead Cabinet Member in accordance with Statutory
Instrument 2001 No. 2291 (W,179) Regulation 4 (3)(c) + (d)

Article 6.3.2(b) sets out Scrutiny's powers with respect to matters under consideration in
this report

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Consultation on the Supporting People Local Commissioning Plan 2014-15 & 2015-16

Appendix 1: Service Development – Proposed Actions 2014-15 & 2015 -16

Project	Type	Intensity	Location	Action 2014-15	Action 2015-16
Women experiencing Domestic Abuse					
South Denbighshire Domestic Abuse Floating Support Glyndwr Women's Aid	A project for vulnerable women and their dependent children, who have domestic violence related support needs.	Floating Support 6 - 24 Months Targeted & Specific	Medium Min SUs: 9 Min FTE staff: 1.2	South Denbighshire	All Domestic Abuse services are being reviewed June-October 2013 with a view to be re-modelled. It is anticipated that the remodelled services will incorporate financial savings. To implement remodelled services based on review findings. It is intended to remodel the services in two phases, focussing on Floating Support and Supported Housing in 2014/15. Following reviews from 2014/15 implement second phase of remodel plans for Refuges
South Denbighshire Low Level Domestic Abuse Supported Housing Glyndwr Women's Aid	A project for women and their dependent children fleeing domestic violence.	Supported Housing 6 - 24 Months Targeted & Specific	Low Min SUs: 1 Min FTE staff: 0.1	South Denbighshire	
South Denbighshire Refuge Glyndwr Women's Aid	To provide refuge to women and their children who are experiencing physical, mental, emotional, financial or sexual abuse. The refuge has one unit of accommodation suitable for disabled access.	Supported Housing < 6 Months Targeted & Specific	High Min SUs: 5 Min FTE staff: 1.3	Denbigh	
Families (Domestic Violence) Hafan Cymru	A project for vulnerable single people and couples with dependent children, who have domestic violence related support needs.	Floating Support 6 - 24 Months Targeted & Specific	Medium Min SUs: 15 Min FTE staff: 3.0	Denbighshire	

Project		Type	Intensity	Location	Action 2014-15	Action 2015-16
Rhyl Cluster Hafan Cymru	A project for homeless families. Key areas of support include: Emotional, health & wellbeing, financial management, social involvement, learning and employment choices, basic skills, children, home management, their future i.e. housing - move on. (1 unit is partially adapted for 1 disabled person).	Supported Housing 6 - 24 Months Families	High Min SUs: 5 Min FTE staff: 1.3	Rhyl	All Domestic Abuse services are being reviewed June-October 2013 with a view to be re-modelled. It is anticipated that the remodelled services will incorporate financial savings. To implement remodelled services based on review findings. It is intended to remodel the services in two phases, focussing on Floating Support and Supported Housing in 2014/15.	Following reviews from 2014/15 implement second phase of remodel plans for Refuges
North Denbighshire Refuge North Denbighshire Domestic Abuse Service	To provide refuge to women and their children who are experiencing physical, mental, emotional, financial or sexual abuse.	Supported Housing < 6 Months Targeted & Specific	Very High Min SUs: 4 Min FTE staff: 2	Rhyl		
North Denbighshire Low Level Domestic Abuse Supported Housing North Denbighshire Domestic Abuse Service	A project for women and their dependent children fleeing domestic violence.	Supported Housing 6 - 24 Months Targeted & Specific	Low Min SUs: 1 Min FTE staff: 0.1	Rhyl and/or surrounding area		

Men experiencing Domestic Abuse
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Project		Type	Intensity	Location	Action 2014-15	Action 2015-16
Additional Refuge Units North Denbighshire Domestic Abuse Service	A service linked to accommodation for those individuals who cannot access existing refuge provision for various reasons but need intensive support to maintain accommodation.	Supported Housing 6 - 24 Months Targeted & Specific	Very High Min SUs: 2 Min FTE staff: 1.0	Rhyl	All Domestic Abuse services are being reviewed June-October 2013 with a view to be re-modelled. It is anticipated that the remodelled services will incorporate financial savings. To implement remodelled services based on review findings. It is intended to remodel the services in two phases, focussing on Floating Support and Supported Housing in 2014/15.	Following reviews from 2014/15 implement second phase of remodel plans for Refuges

People with Learning Disabilities						
Adult Placement Denbighshire County Council Adult & Business Services - Learning Disabilities		Floating Support > 24 Months Learning Difficulties	Low Min SUs: 3 Min FTE staff: ???		No actions anticipated for 2014/15	
Anheddau Anheddau		Floating Support > 24 Months Learning Difficulties	Medium Min SUs: 2 Min FTE staff: 0.2	Denbigh	Due for review August 2013 – no actions anticipated for 2014-15.	

Project		Type	Intensity	Location	Action 2014-15	Action 2015-16
DCC Learning Disabilities – Community Living Denbighshire County Council Adult & Business Services - Learning Disabilities		Supported Housing > 24 Months Learning Difficulties	Low Min SUs: 39 Min FTE staff: ???	Denbighshire (various locations across)	As identified in scrutiny report 24/06/13, Adult Services to reduce overall funding.	As identified in scrutiny report 24/06/13, Adult Services to reduce overall funding.
Keyring (Denbigh) Keyring	A project for single people and couples (without dependent children) who are living in Denbigh and have a low level learning disability or a learning difficulty.	Floating Support 6 - 24 Months Learning Difficulties	Low Min SUs: 9 Min FTE staff: 0.6	Denbigh	Due for review July 2013 – no actions anticipated for 2014-15.	
Keyring (Rhyl) Keyring	A project for single people and couples (without dependent children) who are living in Rhyl and have a low level learning disability or a learning difficulty	Floating Support 6 - 24 Months Learning Difficulties	Low Min SUs: 9 Min FTE staff: 0.6	Rhyl	Due for review July 2013 – no actions anticipated for 2014-15.	
Street Cred Cymryd Rhan	A project for people aged 18 or over with learning difficulties or low level learning disabilities, with the focus on those who are likely to dip in and out of statutory services at times of difficulty or crisis.	Floating Support 6 - 24 Months Learning Difficulties	Medium Min SUs: 5 Min FTE staff: 1.0	Denbighshire (county wide)	Recently reviewed. Contract ends October 2013 Following discussions with Cymryd Rhan: <ul style="list-style-type: none"> • Maintain specification • Reduce staffing • Reduce funding (see 3.1.2 Provider Consultation above) 	

Project		Type	Intensity	Location	Action 2014-15	Action 2015-16
ABBA (Aros Byw Bod Adref) Cymryd Rhan	A county wide project for people who are experiencing early signs of dementia, and who could potentially experience difficulties in maintaining their independence due to memory problems, depression, psychosis or similar problems.	Floating Support 6 - 24 Months Mental Health	Medium Min SUs: 20 Min FTE staff: 2.0	Denbighshire - County wide	Following review of Performance Monitoring Returns and negotiation with provider, agreed to reduce annual funding. Contract end August 2014 with option to extend - no actions anticipated for 2014-15.	
ACTS (Acute Care Tenancy Support) Hafal	A project for people with mental health needs aged 18 or over who have diagnosed mental health needs are accessing secondary mental health services.	Floating Support 6 - 24 Months Mental Health	Medium Min SUs: 12 Min FTE staff: 2.4	Denbighshire	Review completed October 2012, contract end date May 2013. Tender exemption report submitted June 2013 for current provider to continue service – no actions anticipated for 2014-15.	
Gracelands CAIS		Supported Housing > 24 Months Mental Health	Medium Min SUs: 1 Min FTE staff: 0.2	Denbigh	Due for review November 2013 Following discussions with CAIS: <ul style="list-style-type: none"> Combine Floating Support, Gracelands and Move-on Reduce funding (see 3.1.2 Provider Consultation above)	

Project		Type	Intensity	Location	Action 2014-15	Action 2015-16
<p>Ty Mor (Community Mental Health Support Project, East Parade)</p> <p>Conwy & Denbighshire Adult Mental Health and Social Care Partnership</p>	<p>A hybrid supported accommodation and floating support service for people who have diagnosed mental health needs and are accessing secondary mental health services.</p>	<p>Supported Housing > 24 Months Mental Health</p>	<p>High Min SUs: 10 Min FTE staff: 4.0</p>	<p>Denbighshire</p>	<p>Reviewed October 2012 – review recommendations almost complete. Contract issued to January 2014 with option to extend 2 years.</p> <p>Following discussions with Community Mental Health</p> <ul style="list-style-type: none"> • Reduce SP funded support service hours • Reduce funding (see 3.1.2 Provider Consultation above) 	
<p>Four Walls Hafal</p>	<p>A project for people with mental health needs who are either homeless or threatened with homelessness. This service is for people who are not receiving secondary mental health services, but who may be receiving primary care. The project will also support people who are identified as having mental health needs through a homeless assessment</p>	<p>Floating Support 6 - 24 Months Targeted & Specific</p>	<p>Medium Min SUs: 8 Min FTE staff: 1.6</p>	<p>Denbighshire (county-wide)</p>	<p>Reviewed February 2013 – implementation of recommendations still ongoing.</p> <p>Following discussions with Hafal:</p> <ul style="list-style-type: none"> • Remove on-call provision • Reduce staffing • Reduce funding (see 3.1.2 Provider Consultation above) 	
<p>Mental Health (single sex environment) Hafan Cymru</p>	<p>A project for vulnerable single females with no dependent children who are resident in Denbighshire and who have mental health needs</p>	<p>Supported Housing 6 - 24 Months Mental Health</p>	<p>High Min SUs: 4 Min FTE staff: 1.0</p>	<p>Denbighshire</p>	<p>Due for review December 2013, contract end date October 2014.</p> <p>Awaiting response from Hafan Cymru to potentially:</p> <ul style="list-style-type: none"> • Reduce staffing • Reduce funding (see 3.1.2 Provider Consultation above) 	

Project		Type	Intensity	Location	Action 2014-15	Action 2015-16
Mental Health Homeless Supported Housing Hafal	<p>A 3 stage project in North Denbighshire providing accommodation and support to homeless people with mental health needs who are not accessing mental health services.</p> <p>Stage 1: Core house for 4 service users with 24hr support</p> <p>Stage 2: Cluster of four nearby properties for individuals ready to leave the core house.</p> <p>Stage 3: Ordinary accommodation for people ready to move on from the cluster properties.</p>	Supported Housing 6 - 24 Months Targeted & Specific	Very High Min SUs: 8 Min FTE staff: 6.0	North Denbighshire	New project starting July 2013 – no actions anticipated for 2014-15.	
MIND Floating Support Vale of Clwyd MIND	A project for people who have diagnosed enduring mental health needs and are engaged with secondary mental health services. In addition, the project maintains frequent contact with service users living in specific Vale of Clwyd Mind properties.	Floating Support 6 - 24 Months Mental Health	Low Min SUs: 24 Min FTE staff: 2.1	Denbighshire	<p>Contract ends March 2014. Service currently under review. On completion of review, potential for remodelling to be discussed with provider.</p> <p>Awaiting response from VoC Mind to potentially:</p> <ul style="list-style-type: none"> • Reduce services in long term supported housing to a warden-type level • New low level, floating support service (see 3.1.2 Provider Consultation above) 	Implement remodelled service

Project		Type	Intensity	Location	Action 2014-15	Action 2015-16
Tai Clwyd 7 Phase 1 (MH High Level) Tai Clwyd	Housing related support for people with mental health issues. A higher level of support is Initially provided for 7 tenants.	Floating Support 6 - 24 Months Mental Health	Medium Min SUs: 7 Min FTE staff: 0.7	Denbighshire	Due for review October 2014 – consider remodelling Phases 1 & 2 into one flexible project. Following letter from Cymdeithas Tai Clwyd: <ul style="list-style-type: none"> Discuss remodelling Mental Health Tai Clwyd 7 Phases 1 & 2 (see 3.1.2 Provider Consultation above)	Implement remodelled service
Tai Clwyd 7 phase 2 (MH low level) Tai Clwyd	A further 4 low level support spaces are made available for those who are ready to move to a lower level of support.	Floating Support > 24 Months Mental Health	Low Min SUs: 4 Min FTE staff: 0.2			

People with Alcohol Issues						
OFA (Alcohol Misuse Floating Support) CAIS	A project for vulnerable single people and couples over 25 who have alcohol related support needs.	Floating Support 6 - 24 Months Over 25s	Medium Min SUs: 8 Min FTE staff: 1.5	Denbighshire	Contract ends May 2014. Review joint funding arrangements with Substance Misuse Action Team following service review.	Following discussions with CAIS: <ul style="list-style-type: none"> Consider combining OFA with Floating Support, Gracelands and Move-on (see 3.1.2 Provider Consultation above)

People with Substance Misuse Issues						
Floating Support CAIS	A project for vulnerable single people and couples over 25 who have substance misuse related support needs.	Floating Support 6 - 24 Months Over 25s	Medium Min SUs: 9 Min FTE staff: 1.8	Denbighshire (County Wide)	Contract ends October 2014. Review to take place November 2013. Consider remodelling CAIS Floating Support and Move-on	Implement remodelled service.

Project		Type	Intensity	Location	Action 2014-15	Action 2015-16
Move-on CAIS	A project for vulnerable single people and couples over 25 who have substance misuse related support needs. To contribute to reducing instability and contributing to a higher success rate with treatment and reducing the likelihood of relapse.	Supported Housing 6 - 24 Months Over 25s	High Min SUs: 5 Min FTE staff: 1.3	Denbighshire	into one flexible project. Following discussions with CAIS: <ul style="list-style-type: none"> Combine Floating Support, Gracelands and Move-on Reduce funding (see 3.1.2 Provider Consultation above) 	
Denbighshire Doorstop CAIS	A project for vulnerable single people and couples over 25 who have alcohol or substance misuse related support needs.	Supported Housing 6 - 24 Months Targeted & Specific	High Min SUs: 6 Min FTE staff: 1.5		Contract ended April 2013, Part B exemption currently under consideration (June 2013). No actions anticipated for 2014-15.	Following discussions with CAIS: <ul style="list-style-type: none"> Consider regional remodelling of Doorstop (see 3.1.2 Provider Consultation above)

People with Criminal Offending History

Rhyl Flats Nacro	A service for ex-offenders age 18+. The service aims to enable Service Users to successfully manage their tenancies, to identify areas of concern and facilitate the development of the skills and knowledge necessary to enable them to deal with those issues for themselves.	Supported Housing 6 - 24 Months Targeted & Specific	High Min SUs: 4 Min FTE staff: 1.0	Rhyl	Due for review February 2014 – no actions anticipated for 2014-15.	
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People with Refugee Status

No projects						
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People with Physical and/or Sensory Disabilities

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Project		Type	Intensity	Location	Action 2014-15	Action 2015-16
Gwilym Helen Roberts		Supported Housing > 24 Months Physical Disability	Medium Min SUs: 1 Min FTE staff: 0.1	Prestatyn	Due for review September 2014 - no actions anticipated for 2014-15.	
PDSI North DCC Adult & Business Services		Floating Support > 24 Months Physical Disability	??? Min SUs: ?? Min FTE staff: ???	0	More details required to determine compliance with Supporting People Programme Grant Guidance. This work to be carried out by Lead Occupational Therapist during review June 2013, with a view to identifying savings.	Implement recommendations from OT,

People with Developmental Disorders (i.e. Autism)

No projects

People with Chronic Illness (including HIV, AIDS)

Body Positive Project Body Positive	A regional project for people across north Wales with AIDS, HIV and related illnesses as well as identified accommodation support needs.	Floating Support 6 - 24 Months Targeted & Specific	Low Min SUs: 7 Min FTE staff: 0.3	North Wales	Continue funding until March 2014. Support Flintshire County Council to develop/continue regional project across 6 Local Authorities from April 2014 onwards.	Support Flintshire County Council to develop/continue regional project across 6 Authorities from April 2014 onwards.
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Young people who are Care Leavers

No projects

Young people with Support Needs (16 - 24)

Project		Type	Intensity	Location	Action 2014-15	Action 2015-16
CAHA Y Dyfodol Clwyd Alyn HA	Supported Housing for young people aged 16-25. The project consists of four phases and provides a range of safe & secure accommodation to vulnerable young single people with the aim of enabling and motivating individuals to take control of their lives and achieve independence.	Supported Housing 6 - 24 Months Young People	Very High Min SUs: 33 Min FTE staff: 9.7	Rhyl	Due for review October 2014. Following discussions with Clwyd Alyn: <ul style="list-style-type: none"> Expand service capacity Reduce funding (see 3.1.2 Provider Consultation above) 	
Denbigh Young People 24hr Supported Housing TBC	24hour staffed Supported Housing for young people aged 16-25 from Denbigh and the surrounding area.	Supported Housing 6 - 24 Months Young People	Very High Min SUs: 6 Min FTE staff: TBC	Denbigh	Project due to start in early 2014 – potential link to Tai Clwyd 5 YP young people floating support project (see below).	
Denbighshire & Flintshire Nightstop Local Solutions	An emergency accommodation service in recruited private households for vulnerable single young homeless people	Supported Housing < 6 months Young People	Very High Min SUs: 2 Min FTE staff: 0.5	Denbighshire	Contract started in April 2013 for 3 years – no actions anticipated for 2014-15. Sub regional project led by Flintshire County Council.	
Denbighshire & Flintshire Supported Lodgings Local Solutions	A supported accommodation service in recruited private households for vulnerable single young homeless people and young people leaving care between the ages of 16 and 21. Householders provide support to enable independent and sustainable living skills.	Supported Housing 6 - 24 Months Young People	Very High Min SUs: 8 Min FTE staff: 4.0	Denbighshire	Contract renewed in April 2013 for 3 years – no actions anticipated for 2014-15. Sub regional project led by Flintshire County Council.	

Project		Type	Intensity	Location	Action 2014-15	Action 2015-16
GIFT Young People Floating Support Service The Wallich	A project for people aged 16-25 with no dependent children who have presented as homeless to the Denbighshire Homelessness Team Support is allocated without regard to tenure or statutory considerations (e.g. intentionality).	Floating Support 6 - 24 Months Young People	Low Min SUs: 18 Min FTE staff: 1.5	Denbighshire	Recently reviewed – remodelling to reduce overall funding of GIFT Project through removal of on-call and creating one flexible project that allows the support of young people, families, over - 25s and high needs.	
Hafan Cymru Young single people under 25 Hafan Cymru	A project for vulnerable single people and couples aged under 25 with no dependent children	Floating Support 6 - 24 Months Young People	Medium Min SUs: 5 Min FTE staff: 1.0	Denbighshire	Due for review December. Awaiting response from Hafan Cymru to potentially: <ul style="list-style-type: none"> • Reduce staffing • Reduce funding (see 3.1.2 Provider Consultation above)	
Symud Ymlaen Nacro	A project for young people aged 16-25), the majority being either engaged with the Youth Justice Service or leaving Local Authority Care. The project includes a 24 hour staffed accommodation element.	Supported Housing 6 - 24 Months Young People	Very High Min SUs: 10 Min FTE staff: 6.9	Denbighshire	Reviewed June 2013. Following discussions with Nacro <ul style="list-style-type: none"> • Maintain service specification & staffing • Reduce funding (see 3.1.2 Provider Consultation above)	

Project		Type	Intensity	Location	Action 2014-15	Action 2015-16
Tai Clwyd 5 YP Tai Clwyd	A project for young single people age 16-25 to help them live independently and develop life skills in their new home.	Floating Support 6 - 24 Months Young People	Low Min SUs: 5 Min FTE staff: 0.3	Denbighshire	Due for review November 2014. Consider linking this Floating Support element to planned contract for new Denbigh Young People 24hr Supported Housing contract. Following letter from Cymdeithas Tai Clwyd: <ul style="list-style-type: none"> Link Tai Clwyd 5 YP with Denbigh Young People 24hr Supported Housing (see 3.1.2 Provider Consultation above) 	Implement new project.
Young People Generic Support The Wallich	A project for vulnerable single people and couples aged under 25 with no dependent children,	Floating Support 6 - 24 Months Young People	Medium Min SUs: 5 Min FTE staff: 1.0	Denbighshire county wide	Contract to 2016 – no actions anticipated for 2014-15, to continue current funding.	Contract to 2016 – no actions anticipated for 2015-16, to continue current funding.

Single Parent Families with Support Needs

Hafan Cymru RYWP Supported Housing (Crescent Road) Hafan Cymru	A project for vulnerable young women age 16-25, some of whom will be pregnant or already young mothers with babies.	Supported Housing 6 - 24 Month Families	High Min SUs: 6 Min FTE staff: 1.5	Denbighshire (Rhyl)	Due for review December 2013 – Consider remodelling RYWP and NEST into one project. Awaiting response from Hafan Cymru to potentially: <ul style="list-style-type: none"> Reduce staffing Reduce funding (see 3.1.2 Provider Consultation above)	Implement remodelled service
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Project		Type	Intensity	Location	Action 2014-15	Action 2015-16
NEST Nacro	A project for vulnerable single parents age 16+ who are not involved with statutory services and who need time limited support to enable them to set up home, maintain a tenancy and live independently in the community.	Supported Housing 6 - 24 Months Families	High Min SUs: 4 Min FTE staff: 1.0	Denbighshire	Due for review February 2014 Consider remodelling RYWP and NEST into one project.	Implement remodelled service

Families with Support Needs						
Child Protection Family Support DCC Family Support Team	A project for families receiving statutory services in the areas of child protection and children in need as well as families identified as being in crisis and in urgent need of such services.	Floating Support 6 - 24 Months Families	Medium Min SUs: 59 Min FTE staff: 10.0	Denbighshire	Due for review January 2015. Following discussions with DCC Children & Families Services. <ul style="list-style-type: none"> Reduce funding Reduce staffing (not fill vacant post) (see 3.1.2 Provider Consultation above)	
GIFT Families Floating Support Service The Wallich	A project for people with dependent children who have presented as homeless to the Denbighshire Homelessness Team Support is allocated without regard to tenure or statutory considerations (e.g. intentionality).	Floating Support 6 - 24 Months Families	Low Min SUs: 18 Min FTE staff: 1.5	Denbighshire	Recently reviewed – remodelling to reduce overall funding of GIFT Project through removal of on-call and creating one flexible project that allows the support of young people, families, over - 25s and high needs.	
Hafan Cymru Families Generic Hafan Cymru	A project for vulnerable single people and couples with dependent children.	Floating Support 6 - 24 Months Families	Medium Min SUs: 10 Min FTE staff: 2.0	Denbighshire	Due for review December 2013. Awaiting response from Hafan Cymru to potentially: <ul style="list-style-type: none"> Reduce staffing Reduce funding (see 3.1.2 Provider Consultation above)	Consider remodelling Hafan Cymru Families generic and young families into one project making economies of paying for one management structure.

Project		Type	Intensity	Location	Action 2014-15	Action 2015-16
Hafan Cymru Young Families (under 25) Hafan Cymru	A project for vulnerable single people and couples aged under 25 with dependent children,	Floating Support 6 - 24 Months Families	Medium Min SUs: 10 Min FTE staff: 2.0	Denbighshire	Due for review December 2013. Awaiting response from Hafan Cymru to potentially: <ul style="list-style-type: none"> Reduce staffing Reduce funding (see 3.1.2 Provider Consultation above)	Consider remodelling Hafan Cymru Families generic and young families into one project making economies of paying for one management structure.
Vulnerable Families Generic support The Wallich	A project for vulnerable single people and couples with dependent children.	Floating Support 6 - 24 Months Families	Medium Min SUs: 10 Min FTE staff: 2.0	Denbighshire county wide	Contract to 2016 – no actions anticipated for 2014-15, to continue current funding.	

Single people with Support Needs not listed above (25 to 54)

Seashells Supported Housing Seashells Ltd	A 24hr staffed project for vulnerable males aged over 25.	Supported Housing 6 - 24 Months Over 25s	Very High Min SUs: 4 Min FTE staff: 4.5	North Denbighshire	Due for review April 2014 – no actions anticipated for 2014-15.	
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People over 55 years of age with Support Needs (this category must be exclusive of alarm services)

Abbeyfield Wales - On-going Warden Support Abbeyfield		Supported Housing > 24 Months Older People	Low Min SUs: 17 Min FTE staff: 0.2	Llangollen, Prestatyn, Rhyl, Ruthin & St Asaph	Due for review July 2014 – no actions anticipated for 2014-15.	Remodel to incorporate Tenure neutral service – consider one flexible block contract for all Abbeyfield projects.
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Project		Type	Intensity	Location	Action 2014-15	Action 2015-16
Clwyd Alyn HA - Ty Gwylfa and Llys Erw Clwyd Alyn HA		Supported Housing > 24 Months Older People	Low Min SUs: 36 Min FTE staff: 0.7	Prestatyn	Due for review July 2014 – no actions anticipated for 2014-15.	Remodel to incorporate Tenure neutral service
DCC Sheltered Housing Related Support DCC Housing		Supported Housing > 24 Months Older People	Low Min SUs: 1218 Min FTE staff: 18.2	Denbighshire	Due for review November 2013 – currently undergoing significant changes, so unknown re. 2014-15.	
DCC Occupational Therapy Project DCC Supporting People		N/A	Min FTE Staff: 3.4	Denbighshire	Reduce funding by one FTE	Reduce funding by one FTE
Extracare - Gorwel Newydd (Time Limited/Ongoing Support) DCC Provider Unit		Supported Housing > 24 Months Older People	Low Min SUs: 59 Min FTE staff: 1.2	Rhyl	Reduce contract to £17,058 pa.	
Extracare - Llys Awelon (Time Limited/Ongoing Support) DCC Provider Unit		Supported Housing > 24 Months Older People	Low Min SUs: 22 Min FTE staff: ?	Ruthin	No actions anticipated for 2014-15.	

Project		Type	Intensity	Location	Action 2014-15	Action 2015-16
Extracare - Nant y Mor (Time Limited and Ongoing Support) DCC Provider Unit		Supported Housing > 24 Months Older People	Low Min SUs: 59 Min FTE staff: ?	Nant y Mor Extra Care Scheme - Prestatyn	No actions anticipated for 2014-15.	
Tai Clwyd – Wynne's Parc, Llys y Faner & Outreach Cymdeithas Tai Clwyd		Supported Housing > 24 Months Older People	Low Min SUs: 20 Min FTE staff: 0.3	Denbighshire	Remodel in 2013-14 to make tenure neutral, SP OT to support transition. Due for review January 2015. Following letter from Cymdeithas Tai Clwyd: <ul style="list-style-type: none"> Remodel as tenure neutral. (see 3.1.2 Provider Consultation above) 	
*NB: Johnnie Johnson HA - Ongoing Warden Support					Contract ended by provider March 2013.	No Action
*NB: Law yn Llaw (DCC Housing)					Contract ended by agreement with provider March 2013.	No Action

Generic/Floating support/Peripatetic (tenancy support services which cover a range of user needs)

Beginnings Floating Support Project Clwyd Alyn HA	A project for people over 25 without dependent children	Floating Support 6 - 24 Months	Low Min SUs: 40 Min FTE staff: 2.5	Denbighshire (county wide)	Due for review October 2013 – no actions anticipated for 2014-15. Following discussions with Clwyd Alyn:	
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Project		Type	Intensity	Location	Action 2014-15	Action 2015-16
CAHA Denbs Generic Floating support Clwyd Alyn HA	Services for clients who may need some extra help in maintaining their tenancies.	Floating Support 6 - 24 Months Over 25s	Medium Min SUs: 6 Min FTE staff: 1.0		<ul style="list-style-type: none"> Combine Beginnings, Rhyl Coastal Strip and Denbighshire Generic projects into single floating support service (see 3.1.2 Provider Consultation above) 	Consider remodelling Denbighshire Generic FS and Rhyl Coastal to make one project and gain economies around management charges.
CAHA Rhyl Coastal Strip & Community Support Clwyd Alyn HA	Services for clients who may need some extra help in maintaining their tenancies.	Floating Support 6 - 24 Months Over 25s	Low Min SUs: 14 Min FTE staff: 1.0			Consider remodelling Denbighshire Generic FS and Rhyl Coastal to make one project and gain economies around management charges.
DCC Housing Options Project DCC Housing		Floating Support	Medium Min SUs: 10 Min FTE staff: 1	Denbighshire	This project has not been commissioned. The proposal will not now be progressing in the light of further funding cuts.	Not progressing
GIFT High Floating Support Service The Wallich	A project for people with particularly high level support needs, irrespective of their age, whether or not they have dependent children, who have presented as homeless to the Denbighshire Homelessness Team. Support is allocated without regard to tenure or statutory considerations (e.g. intentionality).	Floating Support 6 - 24 Months Targeted & Specific	High Min SUs: 8 Min FTE staff: 2.5	Denbighshire	Recently reviewed – remodelling to reduce overall funding of GIFT Project through removal of on-call following outcome of review and creating one flexible project that allows the support of young people, families, over - 25s and high needs.	

Project		Type	Intensity	Location	Action 2014-15	Action 2015-16
GIFT Over 25s Floating Support Service The Wallich	A project for people aged over 25 with no dependent children who have presented as homeless to the Denbighshire Homelessness Team Support is allocated without regard to tenure or statutory considerations (e.g. intentionality).	Floating Support 6 - 24 Months Over 25s	Medium Min SUs: 18 Min FTE staff: 3.5	Denbighshire	Recently reviewed – remodelling to reduce overall funding of GIFT Project by through removal of on-call following outcome of review and creating one flexible project that allows the support of young people, families, over - 25s and high needs.	
Night Shelter Nacro	Emergency overnight accommodation for people age 18 & over available from 5pm to 9:00am seven days per week. Service users are referred to the Resettlement team for medium and long-term housing and support needs.	Supported Housing 6 - 24 Months Targeted & Specific	High Min SUs: 8 Min FTE staff: 2.5		SP have provided additional funding to make up loss of HB from October 2013 until March 2014. To remodel to ensure funding/service is secure. Consider remodelling Rhyl resettlement and Nightshelter to provide more responsive and flexible service for rough sleepers. Review the Denbighshire Bond scheme re the remodelling above to identify and address any potential issues (especially re access).	Implement remodelled rough sleepers service.
Rhyl Resettlement Project Nacro	A tenure neutral project in the Rhyl area enabling Service Users to manage their tenancies, identify areas of concern and develop skills to deal with issues for themselves.	Floating Support < 6 Months Targeted & Specific	Medium Min SUs: 8 Min FTE staff: 0.8	Rhyl	Due for review February. Consider remodelling Rhyl resettlement and Nightshelter to provide more responsive and flexible service for rough sleepers	Implement remodelled rough sleepers service.

Project		Type	Intensity	Location	Action 2014-15	Action 2015-16
Tai Clwyd Floating Support and General Needs Cymdeithas Tai Clwyd	Support for individual Cymdeithas Tai Clwyd tenants to deal with tenancy issues e.g. rent arrears and antisocial behaviour	Floating Support 6 - 24 Months Over 25s	Low Min SUs: 2 Min FTE staff: 0.1	Denbighshire	Due for review November 2014 – no actions anticipated for 2014-15.	
Complex Case Worker DCC Adult & Business Services		Floating Support < 6 Months Targeted & Specific	High Min SUs: 4 Min FTE staff: 2	Denbighshire		Reduce funding by one FTE
Reablement DCC Adult & Business Services		Floating Support < 6 Months Older People	??? Min SUs: ??? Min FTE staff: ???	Denbighshire	Consider OT project becoming more involved to ensure SP compliant. Due for review November 2014 (alongside DCC Adult Services Telecare scheme)	

Alarm services (including alarms in sheltered and extracare schemes)						
Abbeyfield Wales - Alarms Abbeyfield		Community Alarms > 24 Months Older People	N/A Min SUs: 17 Min FTE staff: N/A	Llangollen, Prestatyn, Rhyl, Ruthin & St Asaph	Funding cuts have already been applied to all Alarms services following a benchmarking exercise carried out in 2011 – no actions anticipated for 2014-15.	

Project		Type	Intensity	Location	Action 2014-15	Action 2015-16
Clwyd Alyn HA - Sheltered Alarms Clwyd Alyn HA		Community Alarms > 24 Months Older People	N/A Min SUs: 90 Min FTE staff: N/A		No anticipated changes 2014-15.	
DCC Sheltered Alarm Services DCC Housing Services		Community Alarms > 24 Months Older People	N/A Min SUs: 1218 Min FTE staff: N/A	Across Denbighshire	No anticipated changes 2014-15.	
Extracare - Gorwel Newydd (Alarms) DCC Provider unit		Community Alarms > 24 Months Older People	N/A Min SUs: 59 Min FTE staff: N/A	Rhyl	No anticipated changes 2014-15.	
Extracare - Llys Awelon - Alarms DCC Provider Unit		Community Alarms > 24 Months Older People	N/A Min SUs: 22 Min FTE staff: N/A	Ruthin	No anticipated changes 2014-15.	
Extracare - Nant y Mor - Alarms DCC Provider Unit		Community Alarms > 24 Months Older People	N/A Min SUs: 59 Min FTE staff: N/A	Prestatyn	No anticipated changes 2014-15.	

Project		Type	Intensity	Location	Action 2014-15	Action 2015-16
Tai Clwyd - Alarms Cymdeithas Tai Clwyd		Community Alarms > 24 Months Older People	N/A Min SUs: 81 Min FTE staff: N/A	Denbighshire	No anticipated changes 2014-15.	
Telecare DCC		Community Alarms > 24 Months Physical Disability	N/A Min SUs: 166 Min FTE staff: N/A	Across Denbighshire	No anticipated changes 2014-15. Due for review November 2014 (alongside DCC Adult Services Reablement service)	
Wales & West HA Wales & West HA		Community Alarms > 24 Months Older People	N/A Min SUs: 25 Min FTE staff: N/A		No anticipated changes 2014-15.	
*NB: Johnnie Johnson - Alarms					Contract ended by provider March 2013.	No Actions

By virtue of paragraph(s) 14 of Part 4 of Schedule 12A
of the Local Government Act 1972.

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Report to: Communities Scrutiny Committee

Date of Meeting: 17 October 2013

Report Author: Scrutiny Coordinator

Title: Scrutiny Work Programme

1. What is the report about?

The report presents the Communities Scrutiny Committee with its draft forward work programme for members' consideration.

2. What is the reason for making this report?

To seek the Committee to review and agree on its programme of future work, and to update members on relevant issues.

3. What are the recommendations?

That the Committee considers the information provided and approves, revises or amends its forward work programme as it deems appropriate.

4. Report details.

4.1 Article 6 of the Council's Constitution sets out each Scrutiny Committee's terms of reference, functions and membership, whilst the rules of procedure for scrutiny committees are laid out in Part 4 of the Constitution.

4.2 Denbighshire County Council's Constitution requires scrutiny committees to prepare and keep under review a programme for their future work. By reviewing and prioritising issues, members are able to ensure that the work programme delivers a member-led agenda.

4.3 For a number of years it has been an adopted practice in Denbighshire for scrutiny committees to limit the number of reports considered at any one meeting to a maximum of four plus the Committee's own work programme report. The objective of this approach is to facilitate detailed and effective debate on each topic.

4.4 The Committee is requested to consider its draft work programme for future meetings as detailed in appendix 1 and approve, revise or amend it as it deems appropriate taking into consideration:

- issues raised by members of the Committee
- matters referred to it by the Scrutiny Chairs and Vice-Chairs Group
- relevance to the Committee's/Council's/community priorities

- the Council's Corporate Plan and the Director of Social Services' Annual Report
 - meeting workload
 - timeliness
 - outcomes
 - key issues and information to be included in reports
 - whether the relevant lead Cabinet member will be invited to attend (having regard to whether their attendance is necessary or would add value). (In all instances this decision will be communicated to the lead member concerned)
 - questions to be put to officers/lead Cabinet members
- 4.5 In addition, when considering items for inclusion on the future forward work programme members may also find it helpful to have regard to the following questions when determining a subject's suitability for inclusion:
- what is the issue?
 - who are the stakeholders?
 - what is being looked at elsewhere
 - what does scrutiny need to know? and
 - who may be able to assist?
- 4.6 As mentioned in paragraph 4.2 the Constitution of Denbighshire County Council requires scrutiny committees to prepare and keep under review a programme for their future work. To assist the process of prioritising reports, if officers are of the view that a subject merits time for discussion on the Committee's business agenda they have to formally request the Committee to consider receiving a report on that topic. This is done via the submission of a 'proposal form' which clarifies the purpose, importance and potential outcomes of suggested topics. No such proposal forms have been received for consideration by the Committee at the current meeting.
- 4.7 Draft Caravan Sites Strategy for Denbighshire
The above draft strategy was scheduled for presentation to the Committee at the current meeting. However due to workload pressures relating to the Local Development Plan (LDP) and the associated urgent Supplementary Planning Guidance (SPG) the Planning and Public Protection Department has been unable to progress the development of the draft strategy as it had originally intended. Consequently, with the Chair's permission the presentation of the draft strategy has been deferred until the spring of 2014.
- 4.8 Draft Flood Management Strategy
This draft Strategy was also scheduled for presentation to members at the current meeting. Unfortunately, due to the need over recent months to dedicate officers' time and efforts to the investigations into last year's major flooding incidents in the county it has not been

possible to give sufficient time and focus to the draft Flood Management Strategy. Consequently the draft Strategy is not yet at an advanced enough stage to bring it to the Committee for constructive examination. As the Strategy should be available in the near future the Chair has agreed for its presentation to be rescheduled to November's meeting. In order to accommodate this the report on the 'Community Covenant with the Armed Forces', originally scheduled for the meeting on 25 November, has been rescheduled to the meeting on 23 January 2014.

Cabinet Forward Work Programme

- 4.9 When deciding on their programme of future work it is useful for scrutiny committees to have regard to Cabinet's scheduled programme of future work. For this purpose a copy of the Cabinet's forward work programme is attached at Appendix 2.

Progress on Committee Resolutions

- 4.10 A table summarising recent Committee resolutions and advising members on progress with their implementation is attached at Appendix 3 to this report.

5. Scrutiny Chairs and Vice-Chairs Group

Under the Council's scrutiny arrangements the Scrutiny Chairs and Vice-Chairs Group (SCVCG) performs the role of a coordinating committee. The SCVCG next meeting is scheduled for 24 October.

6. How does the decision contribute to the Corporate Priorities?

Effective scrutiny will assist the Council to deliver its corporate priorities in line with community needs and residents' wishes. Continual development and review of a coordinated work programme will assist the Council in monitoring and reviewing policy issues.

7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision?

No Equality Impact Assessment has been undertaken for the purpose of this report as consideration of the Committee's forward work programme is not deemed to have an adverse or unfair impact on people who share protected characteristics.

8. What will it cost and how will it affect other services?

Services may need to allocate officer time to assist the Committee with the activities identified in the forward work programme, and with any actions that may result following consideration of those items.

9. What consultations have been carried out?

None required for this report. However, the report itself and the consideration of the forward work programme represent a consultation process with the Committee with respect to its programme of future work.

10. What risks are there and is there anything we can do to reduce them?

No risks have been identified with respect to the consideration of the Committee's forward work programme. However, by regularly reviewing its forward work programme the Committee can ensure that areas of risk are considered and examined as and when they are identified, and recommendations are made with a view to addressing those risks.

11. Power to make the decision

Article 6.3.7 of the Council's Constitution stipulates that the Council's scrutiny committees must prepare and keep under review a programme for their future work.

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Communities Scrutiny Committee Forward Work Plan

Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
Monday, 25 November (N.B. change of date from 28 November)	Cllr. David Smith (<i>required</i>)	1 Draft Highways Asset Management Strategy and 3 year Highways Capital Plan	To consider the draft Strategy, the proposed three year capital plan and a summary of the Working Group's work and views	Detailed consideration of the Strategy and Capital Plan and the formulation of recommendations with respect to them will assist the Authority to deliver its ambitions in relation to improving the County's roads and providing clean and tidy streets	Steve Parker/Mike Hitchings/Tim Towers	July 2013
	Cllr. Julian Thompson Hill (not required)	2 Granting of Leases	To examine the Council's policy for the granting of leases, in particular to community groups. Information to be provided on the number of leases in existence, the frequency of their review, the processes for granting and managing the leases, and for determining any reduction in the charges levied	The development of a clear and transparent policy with the respect to the granting of leases that will assist the Authority to come closer to the community	Paul McGrady	By SCVCG September 2013 (in response to a request from Ruthin MAG)
	Cllrs. David Smith and Cllr. Hugh H Evans (<i>required</i>)	3 Parking Enforcement	To examine the Council's Parking Enforcement Strategy and its impact on economic development	Identification and rectification of any shortcomings or weaknesses in the Strategy which may mitigate the Council's effectiveness in delivering its corporate priority of developing the local economy.	Peter McHugh	By SCVCG September 2013
	Cllr. David	4 Anti-Fouling	To review the effectiveness of the	An understanding of the	Hywyn	April 2013

Communities Scrutiny Committee Forward Work Plan

Meeting	Lead Member(s)	Item (description / title)		Purpose of report	Expected Outcomes	Author	Date Entered
	Smith <i>(required)</i>		Strategy	strategy, marketing/communication strategy and action plan in delivering its objectives (report to include full costings of the campaign and enforcement action, impact of campaign, statistics, information on the number of legal cases pursued/outstanding and the costs associated with their enforcement (incl. costs awarded), comparison on the number of Fixed Penalty Notices (FPNs) issued with respect to dog fouling and litter (including income generated)	progress made to date with the Strategy and identify any shortcomings or amendments required to the Strategy at an early stage	Williams	(rescheduled September 2013)
	Cllr. David Smith <i>(required)</i>	5	Draft Flood Management Strategy	To consider the final draft version of the Strategy following public consultation	Pre-decision scrutiny and the formulation of recommendations to County Council with respect to approving the Strategy and its subsequent maintenance and monitoring arrangements	Wayne Hope	April 2013 (allocated by SCVCG June 2013; rescheduled October 2013)
23 January 2014	Cllrs Hugh H Evans & Huw LI Jones	1	Town and Area Plans (Quarterly Report)	To monitor the Council's performance in delivering its town plans and their benefit to the towns themselves and outlying communities	(i) identification of any slippages with the plans' deliveries and actions to improve performance; (ii) assist the Council to come closer to its communities	Rebecca Maxwell/Peter McHugh/Tom Booty	January 2013
	Cllr. Hugh H Evans	2	Rhyl Going Forward Programme	To evaluate and monitor the Programme's progress and	Ensuring that the Programme: (i) has sufficient capacity,	Tom Booty/Mark	September 2012

Communities Scrutiny Committee Forward Work Plan

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
		(Quarterly Report)	achievements in delivering its anticipated outcomes; and (ii) identify any slippages with the Programme's delivery	resources and the necessary commitment to deliver the intended outcomes for the Rhyl area; (ii) supports the future vision for Rhyl, and is conducive with the wider regeneration agenda for Denbighshire; and (iii) delivers a viable, sustainable future for the area and county in general, with improved long-term employment prospects and outcomes for residents	Dixon	
	Cllrs. Hugh H Evans & David Smith	3 Concept Design of Green Space - WRHIP	Pre—decision scrutiny of the design proposals and the consultation process with respect to the design	Assurances that the recommended design conforms that the brief given and that all viewpoints/observations have been considered	Tom Booty/Carol L Evans	August 2013
	Cllr. Hugh Irving (<i>not required</i>)	4 Community Covenant with the Armed Forces (Nov/Dec 2013)	To give an annual update on how the measures introduced under the covenant have supported the armed forces community in Denbighshire, and for the Committee to consider any changes to provision	Identification of improvements to the covenant and the formulation of recommendations to strengthen it	David Davies	Dec 2012 (rescheduled October 2013)
6 March						
3 April	Cllrs Hugh H Evans & Huw LI	1 Town and Area Plans (Quarterly Report)	To monitor the Council's performance in delivering its town plans and their benefit to the	(i) identification of any slippages with the plans' deliveries and actions to	Rebecca Maxwell/Peter McHugh/Tom	January 2013

Communities Scrutiny Committee Forward Work Plan

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
	Jones		towns themselves and outlying communities	improve performance; (ii) assist the Council to come closer to its communities	Booty	
15 May	Cllr. Hugh H Evans	1 Rhyl Going Forward Programme (Quarterly Report)	To evaluate and monitor the Programme's progress and achievements in delivering its anticipated outcomes; and (ii) identify any slippages with the Programme's delivery	Ensuring that the Programme: (i) has sufficient capacity, resources and the necessary commitment to deliver the intended outcomes for the Rhyl area; (ii) supports the future vision for Rhyl, and is conducive with the wider regeneration agenda for Denbighshire; and (iii) delivers a viable, sustainable future for the area and county in general, with improved long-term employment prospects and outcomes for residents	Tom Booty/Mark Dixon	September 2012
	Cllr. David Smith <i>(required)</i>	2 Caravan Sites Strategy for Denbighshire	To consider the draft multi-agency Caravan Sites Strategy for the County (including the risk and impact analysis of the strategy's proposals)	Improved regulation and enforcement of caravan sites within the county will contribute towards delivering the Council's economic ambition whilst ensuring that vulnerable people are protected and assisted to live independent lives	Graham Boase/Paul Mead	July 2013 (rescheduled October 2013)
May/June	Cllr. Bobby Feeley	1 The provision of Day Care Services in Denbighshire	To evaluate the Council's provision of day care services across the County	An evaluation of the Council's Day Care Services' provision and its	Phil Gilroy/Helena Thomas	May 2013

Communities Scrutiny Committee Forward Work Plan

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered	
				effectiveness in delivering the corporate priorities of protecting vulnerable people and helping them to live as independently as possible, and modernising the council to deliver efficiencies and improve services for its customers, will enable members to identify any slippages, gaps in service delivery or risks to residents			
	Cllr. David Smith	2	Food Review	To monitor the delivery of the task and finish group/Cabinet's recommendations with regards to the Council's policies and procedures with respect to food procurement, regulation and contract management	Assurances that all practical measures in place to ensure maximum safety and provenance of food materials used by the Council and arms length organisations are enforced and adhered to with a view to protecting residents, businesses and visitors	Hywyn Williams	February 2013

Future Issues

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
Community Infrastructure Levy (CIL)	To outline the proposals for implementing the CIL in Denbighshire	The development of an appropriate and effective CIL scheme for the County	Graham Boase/Angela Loftus	February 2013

For future years

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Communities Scrutiny Committee Forward Work Plan

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Information/Consultation Reports

Information / Consultation	Item (description / title)	Purpose of report	Author	Date Entered
Information Report [October 2013]	Preparedness for Flooding Incidents 2013/14	To outline the Council's preparations to deal with possible localised and medium sized flooding incidents during 2013/14	Wayne Hope/Steve Parker/Mike Hitchings	September 2013
Information Report [October 2013]	Economic Ambition Strategy	To define the proposed outcomes of the Strategy and detail their delivery timelines, delivery confidence status and the measures that will be used to gauge achievement	Rebecca Maxwell/Peter McHugh	May 2013
Information Report [October 2013] In lieu of report to Committee September 2013	Town and Area Plans (Quarterly Report)	To monitor the Council's performance in delivering its town plans and their benefit to the towns themselves and outlying communities	Rebecca Maxwell/Peter McHugh/Tom Booty	January 2013 (rescheduled September 2013)
Information Report (Quarterly) [October/November]	Local Housing Strategy	To outline the progress to date in implementing the Local Housing Strategy 2013-18 and in delivering the associated action/delivery plan (to include an exceptions report on actions not meeting targets or areas of slippage against anticipated timescales)	Simon Kaye/Sue Lewis	July 2013

Note for officers – Committee Report Deadlines

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
25 November	11 November	23 January 2014	9 January 2014	6 March	20 February

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Cabinet Forward Work Plan

Appendix 2

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
29 October	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Faith Based Provision	To note the findings of the formal consultation on the faith review and to consider whether to proceed to the publication of the proposal by way of statutory notice.	Yes	Cllr Eryl Williams / Jackie Walley
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
	4	Community Infrastructure Levy	To develop a Community Infrastructure Levy	Tbc	Cllr David Smith / Eleri Evans / Angela Loftus
	5	Business Rates Write-offs PART II	To authorise any business rates write offs	Yes	Cllr Julian Thomspen-Hill / Paul McGrady / Ian Paul
	6	GIFT Tender Exemption	To approve the GIFT Tender exemption and award the contract	Yes	Cllr Bobby Feeley / Sally Ellis / Gary Major

Cabinet Forward Work Plan

Meeting		Item (description / title)	Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
26 November	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	HR Policies	To consider adopting or amending HR Policies	Yes	Cllr Barbara Smith / Linda Atkin
	3	Establishment of an AONB Joint Committee	To approve the establishment of a joint committee	Yes	Cllr Huw Jones / Lisa Jones
	4	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
	5	Vibrant and Viable Places - Funding bid for Rhyl Town Centre projects	To update members on progress.	No	Cllr Hugh Evans / Tom Booty / Sian Owen
	6	Procurement Business Case for a combined Denbighshire and Flintshire service.	To consider Business Case	Yes	Cllr D I Smith / Paul McGrady
	7	Response to the Consultation on Town & Area Plans	To consider the response to the consultation on Town & Area Plans	Tbc	Cllr Hugh Evans / Rebecca Maxwell
	8	Approval of Contract Award for Sub-regional Young Carers' Service	To award the contract	Yes	Vicky Allen

Cabinet Forward Work Plan

17 December	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Corporate Plan QPR: Quarter 2 2013/14	To monitor the Council's progress in delivering the Corporate Plan 2012 -17	Tbc	Cllr Barbara Smith / Tony Ward
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
	4	Response to the Consultation on Town & Area Plans	To consider the response to the consultation on Town & Area Plans	Tbc	Cllr Hugh Evans / Rebecca Maxwell
	5	Public Realm Strategy	To approve the Council's Public Realm Strategy following the conclusion of the public consultation on its aims and objectives	Yes	Cllr. David Smith/ Hywyn Williams
14 January 2014	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	West Rhyl Housing Improvement Project	Concept design of open green space to be considered	Tbc	Cllr Hugh Evans / Carol L Evans
	3	North Wales Schools and Public Buildings Contractor Framework (NWSPBC Framework) - Contractors Appointment	A decision is required to award the places to become part of the NWSPBC Framework following the	Yes	Cllr Julian Thompson-Hill / Tania Silva / Sion Evans / Stuart Andrews

Cabinet Forward Work Plan

			tender process.		
	4	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
	5	Procurement Business Case for Three Counties	To consider the Business Case	Yes	Cllr D.I. Smith / Paul McGrady
18 February	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
	3	Advocacy Provision for Children and young people in North Wales	To commission a regional N. Wales advocacy service for vulnerable children and young people	Tbc	Cllr Bobby Feeley / Michelle Hughes
25 March	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Corporate Plan QPR: Quarter 3 2013/14	To monitor the Council's progress in delivering the Corporate Plan 2012 -17	Tbc	Cllr Barbara Smith / Tony Ward
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator

Cabinet Forward Work Plan

29 April	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
27 May	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention.	Tbc	Scrutiny Coordinator
June	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Corporate Plan QPR: Quarter 3 2013/14	To monitor the Council's progress in delivering the Corporate Plan 2012 -17	Tbc	Cllr Barbara Smith / Tony Ward
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator

Note for officers – Cabinet Report Deadlines

<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>
<i>October</i>	15 October	<i>November</i>	12 November	<i>December</i>	3 December

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Progress with Committee Resolutions

Date of Meeting	Item number and title	Resolution	Progress
12 September 2013	5. Public Realm Strategy	<p>RESOLVED – that the Committee:-</p> <p>(a) receive and note the contents of report, and</p> <p>(b) subject to the incorporation of the above recommendations and inclusions, endorse the draft Public Realm Strategy for presentation to Cabinet for approval.</p>	The Public Realm Strategy is scheduled to be considered by Cabinet at its meeting on 17 December 2014
	6. Preparedness for Winter Maintenance 2013/14	<p>RESOLVED – that -</p> <p>(a) the Committee, having considered the report, concludes that the winter maintenance arrangements in place should be sufficient for an average winter, with more severe conditions being covered by contingency considerations; and</p> <p>(b) an information report be submitted to the Committee outlining the Council's arrangements to deal with minor to medium scale flooding incidents .</p>	The information report will be sent to Committee members as part of the 'Information Brief' document

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